

**PRESENT:** Cllrs: T Pomroy (Chair), A Tink (Vice Chair), T Blake, D Daniels, B Freeguard, M Gaffey, C Hewlett, J Hutchinson, R Hutchinson, C Jenkins, A Monk, S Sims

**APOLOGIES:** Cllrs:

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**348. APOLOGIES:** There were none.

**349. EVACUATION PROCEDURE:** The Chair drew attention to the emergency evacuation procedure as set out in the Agenda

**350. DECLARATIONS OF INTEREST:** See item on website management.

**351. MINUTES:** of the meeting held 30th June May 2009 were approved as an accurate record.

*Cllr R Hutchinson and Cllr J Hutchinson arrived at this point.*

**352. MATTERS OF REPORT ARISING:** *Arising From Minute 338 – Resident’s Private Parking Bay in Wallscourt Road – It was noted that the matter had now been resolved. Arising From Minute 339 – Membership of Millennium Green Sub Committee – No other names were put forward. Arising From Minute 340 – South Gloucestershire Matters – Cllr Bell – A proposal from Cllr Tink that Cllr Bell’s name should be removed from any future Town Council agendas was seconded by Cllr Freeguard and put to the vote. The proposal was defeated with five votes in favour and five against with the Chair using his casting vote. It was felt that Cllr Bell’s invitation should be left open and that his surgery details should continue to be advertised. Arising From Minute 341 – Millennium Green – Cllr Freeguard reported that the trees in question are not subject to a preservation order. However there were a number of tall conifers in the area which could cause concern in the future. Arising From Minute 342 – Tree Officer – Cllr Monk advised that he was liaising with Cllr Sims on the issue. Arising From Minute 342 – Bus Services – Cllr Daniels advised that he had sent a copy of the letter to the Town Clerk. Arising From Minute 342 – Replacement Trees – Cllr Sims confirmed that the trees involved are near the roundabout on the A4173. Arising From Minute 343 – Cycle Speedway – Cllr Sims suggested that a meeting with Cycle England could be useful.*

**353. SOUTH GLOUCESTERSHIRE MATTERS:** Reports were received from both Cllr Freeguard and Cllr R Hutchinson (copies are available from the Town Council office). Cllr R Hutchinson gave an update on the situation regarding the Kipling Road gates and confirmed that there would be a delay on the final decision due to new information on the number of crimes in the area. This in turn would lead to another public consultation taking place.

**354. SUBMISSIONS FROM THE PUBLIC:**

**a) Kipling Road Gates:** A resident from Kipling Road thanked Cllr R Hutchinson for all his hard work on their behalf and confirmed that they wouldn't have made as much progress without his support.

**355. SUBMISSIONS FROM MEMBERS:**

**a) Filton Avenue Bus Service:** Cllr Sims reported that there had been no consultation with local residents regarding the revised bus routes as a consequence of the work being carried out in Filton Avenue. He also felt that insufficient provision had been made for people with disabilities. Cllr Sims was advised to report his concerns to the transport forum.

**b) Local Council Review Subscription:** Cllr R Hutchinson raised his concerns regarding a recent decision taken at the last meeting of the Finance Committee to cease ordering individual copies of the LCR newsletter for members. Cllr Hutchinson felt that it was important for members to be kept informed of national issues and confirmed that he would be prepared to fund his own subscription. **Agreed:** to confirm whether or not an electronic version is available and if not to increase the subscription to two copies.

**Action: Town Clerk**

**c) Speeding Traffic:** Cllr Daniels advised that he had reported his concerns regarding speeding traffic through the centre of Filton to the Safer & Stronger Community Group.

**d) Parking Bays for the Disabled:** Cllr Jenkins reported that the two parking bays outside the Post Office were still being used inappropriately. Cllr Sims suggested that a letter should be sent to South Gloucestershire Council requesting that parking attendants monitor the area more closely.

**e) Cllr Hewlett's resignation from the Finance & Planning Committees:** Cllr. Hewlett confirmed that she was not able to commit the time required for both committees.

**Planning Committee: Agreed:** Cllr Pomroy to replace Cllr Hewlett

**Finance & General Purposes Committee:** Cllr J Hutchinson was nominated by Cllr R Hutchinson and seconded by Cllr Blake. Cllr C Jenkins was nominated by Cllr Daniels and seconded by Cllr Tink. Both nominations were put to the vote. The nomination for Cllr J Hutchinson received 5 votes in favour. The nomination for Cllr Jenkins also received 5 votes in favour. Both candidates were invited to present their case and a second vote took place. The nomination for Cllr J Hutchinson received 5 votes in favour. The nomination for Cllr Jenkins received 6 votes in favour. Cllr Jenkins was duly elected to replace Cllr Hewlett.

**f) Filton Police:** The Chair reported that members of the Filton Beat team had confirmed that they would be happy to be allocated a specific time slot at future Town Council meetings to answer questions and update members. **Agreed:** to invite a representative from the Filton beat team to attend future Town Council meetings.

**Action: Town Clerk**

**356. REPORTS FROM COMMITTEES & THE TOWN CLERK:**

**a) Finance & General Purposes Committee:** The minutes of the meeting held 14th July 2009 were received.

**i) Third Avenue Gates:** Cllr Freeguard reported on a recent site meeting he had attended along with Cllr R Hutchinson, Cllr D Daniels and members of the Filton police team. The purpose of the site meeting had been for Council members to discuss the options available and report back to full Council with their recommendations. The recommendations were as follows **a)** to move the 'A' gate from its present position to

be in line with the lane and 'make good' any damage caused **b)** to strengthen the existing fencing of the properties on either side of the lane and to provide protective gates in front of the garage and **c)** to erect gates at right angles either side of the lane to form an enclosed area. **Agreed:** to accept the recommendations subject to quotes for the work being obtained.

**ii) Office Extension:** No further update to report

**iii) Purchase of Recording Equipment:** A general discussion took place on the pros and cons of purchasing the equipment and the type of technology required. Some members felt that it was not a practical solution and would inhibit free speech whilst others felt that it would be a useful tool for office staff. A recommendation to purchase the recording equipment was proposed by Cllr Pomroy, seconded by Cllr Daniels and put to the vote. The proposal was agreed with 6 votes in favour and 5 against.

**Action: Town Clerk**

*Cllrs R Hutchinson, A Monk and C Hewlett all declared a personal interest in the following agenda item. Cllr R Hutchinson declared that he was an acquaintance of YZ Designs and had a connection with V Creative Designs through his role as treasurer of Filton Cycle Speedway Club. Cllr Monk and Cllr Hewlett both declared that they were acquaintances of V Creative Designs.*

**iv) Website Management:** Quotes had been obtained from three suppliers. Cllr Tink suggested that another option might be to involve local colleges by holding a competition for the best website design. Members agreed that it would be good to encourage participation from local colleges and schools once the revamped website is up and running. Cllr Blake proposed that the Clerk should be given the power to obtain detailed quotes for a content management system and to carry the project forward. The proposal was seconded by Cllr Monk and agreed unanimously.

**Action: Town Clerk**

**v) Trickster – PCSO Grant Application:** This application had been referred to full Council from the Finance Committee meeting held 14th July 2009. **Agreed:** To award a grant of £105.

**b) Planning Committee:** The minutes of meetings held 7th and 21st July 2009 were received.

**c) Bar Working Party:** The notes of a meeting held 21st July 2009 were received. Cllr Sims asked for his disappointment with the working party to be recorded.

**Agreed:** to endorse the working party's recommendation to accept the quote of £1,538 from AAztec Cubicles for the refurbishment of the toilets as it came with a 5 year guarantee. The recommendation to meet with Maple Construction & Design to discuss their proposals in more detail was proposed by Cllr Monk and seconded by Cllr Daniels and passed with a majority vote.

**d) Conygre House Update:** Cllr Freeguard reported that he had spoken to the Deputy Chief Executive at South Gloucestershire Council (David Perry) about the situation. Members felt that the Council should be kept informed of any updates directly.

**Agreed:** The Town Clerk to contact the Chief Executive at South Gloucestershire Council and ask for clarification in writing.

**Action: Town Clerk**

Cllr Blake recorded his thanks to all those who had helped with the campaign and confirmed that the Friends of Conygre House had recently held another very successful public meeting. It was noted that the Council's working party would be working in

conjunction with the Friends of Conygre House and were likely to hold their first meeting in the Autumn.

**e) North Bristol Market:** The Clerk reported that the market had moved to a temporary site at the Southmead Community Sports Ground but were still looking for a permanent site.

**357. REPORTS FROM OTHER ORGANISATIONS:**

**a) ALCA Newsletter:** The contents were noted.

**b)Filton Safer Stronger Community Group:** The minutes of a meeting held 14th July 2009 were received.

**b) Report from Cllr Sims:** Cllr Sims reported on a number of meetings that he had attended recently including Southern Brooks Community Partnership, the Children's Centre Advisory body, the Library Committee and the Heritage Group.

**358. OTHER REPORTS/CONSULTATIONS:**

There were none

**359. ACCOUNTS:** in the sum of **£104,458.35** (copy in the minute book) were approved and signed.

**There being no further business the meeting closed at 9:30pm.**

**CHAIR**