

PRESENT: Cllrs: T Pomroy (Chair), T Blake, R Box, D Daniels, J Hutchinson, R Hutchinson, C Jenkins, A Monk

APOLOGIES: B Freeguard, D Bell, C Hewlett, S Sims, A Tink

- 102. APOLOGIES:** The reasons for the non attendance of those members who had sent their apologies were noted. It was confirmed that Cllr Bell had sent his apologies for the last seven meetings. **Agreed:** to send a letter to Cllr Bell informing him of the Council's concerns regarding his attendance record and to request a response.
Action: Town Clerk
- 103. EVACUATION PROCEDURE:** The Chair drew attention to the emergency evacuation procedure as set out in the Agenda.
- 104. DECLARATIONS OF INTEREST:** There were none.
- 105. MINUTES:** of the meeting held 11th December 2007 were approved as an accurate record after noting that Cllr Blake had sent his apologies for that meeting.
- 106. MATTERS OF REPORT ARISING:** *From Minute 94 – Lamp Column* – There had been no response from South Gloucestershire as yet. *From Minute 97 – Bulb Planting Millennium Green* – It was reported that the bulbs had now been planted and were beginning to bud. *From Minute 97 – Sports Shirts* – Cllr R Hutchinson advised that he had contacted Bristol Rovers and they had agreed to donate a signed shirt. Bath Rugby Club had also donated two signed team posters. **Agreed:** to have both prints framed and donate one to a charity raffle.
Action: Town Council Office
- 107. SOUTH GLOUCESTERSHIRE MATTERS:** Reports were received from South Gloucestershire Councillors – see attached.
- 108. SUBMISSIONS FROM THE PUBLIC:**
- a) Conygre Road Shops:** A resident enquired about the tarmacing work being carried out in that area. Cllr R Hutchinson advised that although it was not included under the regeneration scheme he had asked officers to look at the area and consider whether there was a viable case to extend the work.
- b) Buses in Northville Road:** A resident expressed concern about the number of buses using Northville Road and asked which ones are authorised to use it as a bus route. It was confirmed that school buses are permitted to use it twice a day. The resident was asked to report any persistent use by other buses. It was noted that a proposal to amend the existing weight limit for Northville Road is on the forward plan for consideration at Planning and Transportation next month.
- 109. SUBMISSIONS FROM MEMBERS:**
- a) Northville Allotments:** Cllr Daniels circulated a report on the results of a ballot that had been carried out with residents living on the even numbered side of Park Road and those in numbers 15 – 35 Northville Road. The contents of the report were noted.
- b) South Gloucestershire Response Times:** It was noted that South Gloucestershire Council had responded very quickly to recent problems that had been reported in the Filton area.

c) **Cadburys: Agreed:** to send a letter on behalf of the Council in support of the Cadbury workers. A general discussion took place on whether the Council should boycott Cadbury products from being sold in the Leisure Centre. **Agreed:** to investigate whether this is permitted under free trade laws.

Action: Town Clerk

110. REPORTS FROM COMMITTEES:

a) **Finance & General Purposes Committee:** The minutes of a meeting held 8th January 2008 were received.

b) **Planning Committee:** The minutes of a meeting held 15th January 2008 were received.

c) **Capital Projects Working Group:** The notes from a meeting held 15th January 2008 were received. *From Minute 12 – Fieldworks Draft Contract* – Cllr R Hutchinson proposed that this Council accept the working group's recommendation to present the Churngold's contract to Council for signing. The proposal was seconded by Cllr Monk and agreed unanimously.

d) **Signing of Churngold Contract:** The contract was presented and signed.

111. REPORTS FROM OTHER ORGANISATIONS:

a) **LCR Newsletter:** The contents were noted.

b) **Filton Twinning Newsletter & Touchdown:** The contents were noted.

c) **Sustainable Transport News:** The contents were noted.

d) **ALCA Newsletter:** The contents were noted.

e) **Filton People Annual Report:** The contents were noted. **Agreed:** Cllr Jenkins to contact the Clerk and confirm the date of Filton People's AGM.

Action: Cllr Jenkins

f) **Filton Safer & Stronger Community Group:** The minutes of a meeting held 8th January 2008 were received.

112. OTHER REPORTS/CONSULTATIONS:

a) **Local Waste Strategy Consultation:** It was noted that the closing date for comments is 31st March 2008. Members agreed that it is important to involve members of the public in the consultation and gave a general invite to residents to contact the Town Council office with any questions or comments that they would like to see included in the Council's response. **Agreed:** Cllr R Hutchinson to draft a response on behalf of the Council to be presented at the next meeting. **Agreed:** to find out whether the questionnaire would be circulated to all residents. **Agreed:** to include the web address for South Gloucestershire's online survey as a link from the Town Council website.

Action: Cllr R Hutchinson

b) **Economic Development Strategy Consultation:** The deadline for comments was noted as 7th March 2008. Members were asked to contact the Town Council office with any questions or comments.

c) **Bristol Development Framework – Statement of Community Involvement:** The contents were noted. It was reported that every planning authority would be required to produce a similar statement in the near future.

d) **Consultation on Orders & Regulations Relating to the Conduct of Local Authority Members in England:** The deadline for comments was noted as 15th February 2008. Members were asked to contact the Town Council office with any questions or comments.

e) **Gypsy & Traveller Sites Issues & Options Document:** The contents were noted.

f) **Councillor Development Events:** Members interested in attending any of the events were asked to contact the Town Council office.

113. SIGN AT ELM PARK PLAYING FIELDS:

The Council's application to erect a triangular advertising sign, on the same site previously occupied by the Mead sign, had been refused. The reasons given for the refusal of consent included the size of the sign, its orientation and layout. The case officer involved had suggested a number of changes which might make a re-submitted proposal more likely to be accepted. Members discussed the options available and agreed to authorise Cllr Pomroy and the Town Clerk to liaise with the planning officer concerned about the way forward.

Action: Cllr Pomroy & the Town Clerk

- 114. ACCOUNTS:** in the sum of **£84,821.16** (copy in minute book) were approved and signed.

Cllr R Hutchinson left the meeting at this point

115. PLANNING APPLICATIONS:

Rolls Royce Site – Applications: PT07/2478/O & PT07/2481/F: (Amended Plans)

Referred from the Town Council's planning meeting held 15th January 2008.

Agreed: to reiterate the Council's previous comments on the original application i.e. to encourage and support the employment of 'higher end' technical and skilled staff from the local area. Members with any further comments or questions were asked to contact Cllrs R Hutchinson, T Blake or the Town Council office.

There being no further business, the meeting closed at 9:10pm

CHAIR

PRESENT: Cllrs: T Pomroy (Chair), T Blake, D Daniels, B Freeguard, J Hutchinson, R Hutchinson, C Jenkins, A Monk

APOLOGIES: D Bell, R Box, C Hewlett, S Sims, A Tink

- 116. APOLOGIES:** The reasons for the non attendance of those members who had sent their apologies were noted.
- 117. EVACUATION PROCEDURE:** The Chair drew attention to the emergency evacuation procedure as set out in the Agenda.
- 118. DECLARATIONS OF INTEREST:** Cllr Blake declared a personal and prejudicial interest in planning application PT08/0287/F – The Old Post Office, Braemar Crescent. Cllr R Hutchinson declared a personal and prejudicial interest on behalf of himself and Cllr J Hutchinson in planning application PT08/0204/F – 32 Gloucester Road North.
- 119. PRESENTATION ON WASTE STRATEGY:** Cllr R Hutchinson gave a short presentation on the consultation strategy for domestic waste in South Gloucestershire.

Cllr Monk & Cllr J Hutchinson arrived at this point.

Cllr Hutchinson finished his presentation by giving a summary on the main proposals for consideration. These included weekly food collections, introducing a charge of £15 per visit for all bulky waste collections, the installation of more plastic bottle bank sites, and the development and implementation of an incremental enforcement strategy for people who ignore the principles of recycling. Members were asked for their comments on the proposals. A number of questions were raised including: a) a question on the correct method of disposal for food waste such as poultry in order to prevent maggot infestations b) whether residents would be able to purchase composted green waste at a reduced price and c) whether the implementation of charges for bulky waste visits would be cost effective if it led to an increase in fly tipping.

Agreed: to support the strategy proposals outlined in the presentation and to obtain further information on the questions raised.

Action: Cllr R Hutchinson

- 120. MINUTES:** of the meeting held 29th January 2008 were approved as an accurate record.
- 121. MATTERS OF REPORT ARISING:** *From Minute 106 – Lamp Column* – Cllr Daniels agreed to provide further details on the exact location of the lamp column if required. *From Minute 106 – Sports Shirts* – It was confirmed that Bristol Rovers would be donating a signed shirt for the bar. Bristol Rugby Club had also agreed for one of their players to make a personal appearance in the Ratepayers Arms. *From Minute 113 – Sign at Elm Park Playing Fields* – No reply had been received in response to the Council's recent letter to South Gloucestershire's planning department. Cllr R Hutchinson and Cllr Freeguard took no part in the following

discussion. **Agreed:** To make an appeal against South Gloucestershire's decision to refuse planning permission.

Action: Town Clerk

122. SOUTH GLOUCESTERSHIRE MATTERS: Reports were received from South Gloucestershire Councillors – copies are available from the Town Council office.

123. SUBMISSIONS FROM THE PUBLIC:

a) Park Road Gates/Allotments: A spokesperson read out a statement on behalf of the 26 families in Park Road and Northville Road whose properties back on to the Park Road allotment area. Following a unanimous vote by residents in favour of forming a trusteeship, a group had been formed called the North Park Triangle. The group took the opportunity to thank members of Filton Town Council for their support and for proposing the relevant funding from Safer South Gloucestershire which had since been secured.

b) Postcodes: A resident asked if anything could be done about the discrepancy in postcodes for people living in Filton. It was noted that insurance costs are higher for those living in BS7 rather than in BS34. The Clerk confirmed that the Council had approached Royal Mail on a number of occasions regarding this issue and had been told that it would not be possible to change this anomaly. It was noted that copies of the correspondence are available from the Town Council office.

c) Local Post Office Closures: In response to a question from a member of the public, Cllr R Hutchinson advised that he would be pursuing the matter. Residents were asked to contact one of their South Gloucestershire Councillors with any comments.

124. SUBMISSIONS FROM MEMBERS:

a) Kipling Road: Cllr Jenkins reported on a number of anti-social behaviour incidents which had occurred in and around the Kipling Road area and voiced her concerns regarding the police's slow response to the incidents. **Agreed:** Cllr Jenkins to liaise with the Town Clerk and draft a letter for the attention of Inspector Simon Ellis.

Action: Town Clerk & Cllr Jenkins

b) Station Road: Cllr Daniels reported on the dangerous condition of the garden walls in a number of houses on Station Road. The Clerk advised that the matter had been reported to Streetcare. It was also reported that South Gloucestershire Council had responded quickly to a problem with the signposts in Roycroft Road.

c) Cllr Bell's attendance: The contents of Cllr Bell's letter were noted. Some members expressed their concern that Cllr Bell had sent his apologies for the last eight meetings of full Council. It was accepted that Cllr Bell is meeting his legal requirements, but there were concerns that he is not available at full Council meetings to answer questions or expand on his written reports. It was also noted that the Council may not meet the standards required when reapplying for quality status. Cllr Blake proposed that a letter should be sent to Cllr Bell informing him of the Council's concerns. The proposal was seconded by Cllr Monk and passed by 5 votes in favour to 3 against.

Action: Town Clerk

125. URGENT ITEMS FROM THE CHAIR: There were none.

126. REPORTS FROM COMMITTEES:

a) Finance & General Purposes Committee: The minutes of a meeting held 12th February 2008 were received. *From Minute 103 – Capital Projects Working Group -*

Agreed: to authorise the signing of the contract with Wheelscape for the construction of the Skateboard Park.

b) Planning Committee: The minutes of the meeting held 20th February 2008 were received. Members were informed that the planning application PT08/0407/F – 31-39 Filton Park Service Station had been referred to full council for comments.

127. REPORTS FROM OTHER ORGANISATIONS:

a) Pyramid Youth Club: Cllr Blake reported that he had attended a meeting of the Pyramid Youth Club management committee. It was noted that the committee is short of volunteers and had launched a general appeal for members. Anyone interested in joining was asked to contact Cllr Blake.

b) Filton People: A letter had been received from Filton People community group confirming that it would be closing down in its current form at the end of March 2008. **Agreed:** to write to both Lois Pryce and the Management Committee thanking them for all their hard work.

Action: Town Clerk

c) Mortimer Road Allotments: The minutes of a meeting held 17th December 2007 were received.

d) Filton Food Group: The notes of a meeting held 14th February 2008 were received. It was noted that the times of the market would be changing to 10:30 am – 2:30pm from March onwards.

e) Neighbourhood Policing – Filton Update: The contents were noted.

f) ALCA Newsletter: The contents were noted.

128. OTHER REPORTS/CONSULTATIONS:

a) Shield Road School Safer Routes: **Agreed:** Cllr R Hutchinson to draft a letter of support for the school's travel plan containing suggestions for other traffic calming options.

Action: Cllr R Hutchinson

b) Re-building of Filton High School: The contents of the report were noted. Members were asked to contact the Town Council office with any comments.

c) Affordable Housing Supplementary Planning Document – Consultation Draft: Members welcomed the fact that the provision of affordable housing is being looked at and that housing regulations are in place.

d) Community Engagement Strategy Consultation: **Agreed:** to refer to the next meeting of full Council and to ensure that a copy of the original document is available for members.

Action: Town Clerk

129. ACCOUNTS: in the sum of **£79,934** (copy in minute book) were approved and signed.

130. PLANNING APPLICATION: PT08/0407/F – 31 – 39 Filton Park Service Station, Gloucester Road North. Referred from the Town Council's planning meeting held on 20th February 2008. **Agreed:** To submit the following comments 'Concerns were expressed about the growing number of one bedroom flats in the area and the feeling that Filton is becoming a 'flat' community. Local residents are generally concerned about the overall height and would prefer to see 2 storeys rather than 3. Concerns were also raised about generating even more traffic onto Gloucester Road North which is already heavily congested. Suggestions were made that perhaps a traffic impact study could be conducted for the Filton area'

There being no further business, the meeting closed at 9:30pm

CHAIR

Minutes of a meeting of **FILTON TOWN COUNCIL** held on **Tuesday 25th March 2008** in the Pavilion, Elm Park, Filton.

PRESENT: Cllrs: T Pomroy (Chair), T Blake, D Daniels, B Freeguard, J Hutchinson, R Hutchinson, C Jenkins, A Monk, A Tink

APOLOGIES: D Bell, R Box, C Hewlett, S Sims

- 131. APOLOGIES:** The reasons for the non attendance of those members who had sent their apologies were noted. It was reported that Cllr Bell had sent his apologies for the last nine meetings and had spoken to the Clerk in confidence regarding his reasons for non attendance. A general discussion took place regarding the accountability and commitment required by Council members.
- 132. EVACUATION PROCEDURE:** The Chair drew attention to the emergency evacuation procedure as set out in the agenda.
- 133. DECLARATIONS OF INTEREST:** Cllr Blake declared a personal and prejudicial interest in planning applications PT08/0287/F – The Old Post Office, Braemar Crescent and PT08/0597/F – 6 Braemar Avenue Filton.
- 134. MINUTES:** of the meeting held 26th February 2008 were approved as an accurate record.
- 135. MATTERS OF REPORT ARISING:** *From Minute 121 – Sports Shirts – Agreed:* to pass on the council’s thanks to Peter Bracken for attending the presentation of the signed Bristol rugby shirt. It was confirmed that Bristol Rovers had also agreed to donate a signed shirt for the bar. **Agreed:** to authorise payment for the framing of the Bristol Rovers shirt. *From Minute 121 – Sign at Elm Park Playing Fields –* A site meeting was due to take place with the planning officer later this week. **Agreed:** to investigate the appeals process and take advice on the way forward. Cllr R Hutchinson and Cllr Freeguard took no part in the discussion. *From Minute 124 – Kipling Road –* The issue was now being pursued through the Filton Safer and Stronger Community group. *From Minute 124 – Station Road –* An officer from South Gloucestershire Council had confirmed that he would be pursuing the matter with the residents concerned. *From Minute 128 – Community Engagement Strategy –* It was confirmed that the original document is available from the Town Council office.
- 136. SOUTH GLOUCESTERSHIRE MATTERS:** Reports were received from South Gloucestershire Councillors – copies are available from the Town Council office.
- 137. SUBMISSIONS FROM THE PUBLIC:**
- a) Parking in Park Road:** A resident asked whether anything could be done about a local window installation company who are parking their vehicles for long periods of time in both Park Road and the top end of Northville Road. It was confirmed that if there are no parking restrictions in the area then they are not breaking the law. **Agreed:** the Town Council to send a letter to the company concerned asking if they would consider parking further down Northville Road, where parking is not so restricted, as a gesture of goodwill to the local community.

Action: Town Clerk

138. SUBMISSIONS FROM MEMBERS

a) Spring Flower Planting: Cllr J Hutchinson reported that she would like to arrange a spring flower planting session at the Millennium Green. **Agreed:** to call a meeting of the Millennium Green Committee and advertise the session on the Town Council noticeboards.

Action: Town Clerk

b) Loose Chippings: Cllr Daniels reported that he had received a number of complaints from residents about the danger of loose chippings from front gardens spilling onto the pavements and asked whether the planning department at South Gloucestershire Council could investigate the matter. **Agreed:** Cllr Daniels to liaise with Cllr Freeguard.

Action: Cllr Daniels & Cllr Freeguard.

c) Notice of Motion: Cllr R Hutchinson proposed the following motion:
“This Council resolves to support the retention of the Post Office branches in Filton. The Council specifically supports the retention of the Northville Office which is currently under threat of closure.

The Council instructs the Clerk to write to the Post Office expressing support for the retention of the Northville Post Office on the following grounds:

Filton is designated by South Gloucestershire Council within its Local Area Agreement as a priority neighbourhood.

Filton has the highest proportion of elderly residents of any of the wards in South Gloucestershire

The Northville Post Office serves a significant number of Filton residents but also a large number of residents of the Horfield Ward of Bristol City Council. Horfield itself has pockets of deprivation and a large number of elderly people living within it.

The Northville Office is an important part of a local retail area which South Gloucestershire Council has recognised as important to the local community by carrying out a regeneration scheme designed to make the area more attractive to customers. Removal of the Post Office would have an impact on other local businesses.”

The motion was seconded by Cllr Tink and agreed unanimously. **Agreed:** Cllr Daniels & Cllr Tink to provide the Clerk with any additional statements or documents arising from a recent public meeting on the proposed closures.

Action: Cllr Daniels, Cllr Tink & Town Clerk

139. URGENT ITEMS FROM THE CHAIR: A letter of invitation to the launch of a new public artwork for the Shield Centre at 11am on 23rd April 2008 was circulated to members.

140. REPORTS FROM COMMITTEES:

a) Finance & General Purposes Committee: The minutes of a meeting held 11th March 2008 were received.

b) Planning Committee: The minutes of meetings held on 4th March 2008 and 18th March 2008 were received.

141. REPORTS FROM OTHER ORGANISATIONS:

a) Filton Food Group: The minutes of a meeting held 5th March 2008 were received.

b) ALCA Newsletter: The contents were noted.

c) Local Council Review: The contents were noted.

142. OTHER REPORTS/CONSULTATIONS:

a) Shield Road School – Pavement Bollards: Agreed: to send a letter of support from the Town Council for the scheme.

Action: Town Clerk

b) Changes to Parking Enforcement: The information was noted.

c) Local Action on Climate Change: Agreed: to invite Jess Whiting or Emma Baldwin to give a presentation on both projects at a future meeting.

Action: Town Clerk

d) Greater Bristol Bus Network: Agreed: to send a letter of support from the Town Council for the scheme.

Action: Town Clerk

e) Filton Children Centre Advisory Board: Agreed: to nominate Cllr R Hutchinson as the Town Council's representative.

Action: Town Clerk

143. ACCOUNTS: in the sum of **£79,158.66** (copy in the minute book) were approved and signed.

There being no further business, the meeting closed at 9:10pm

CHAIR

Minutes of a meeting of **FILTON TOWN COUNCIL** held on **Tuesday 29th April 2008** in the Pavilion, Elm Park, Filton.

PRESENT: Cllrs: T Pomroy (Chair), S Sims (Vice Chair), T Blake, D Daniels, B Freeguard, J Hutchinson, R Hutchinson, A Monk, A Tink
APOLOGIES: D Bell, R Box, C Hewlett, C Jenkins

- 144. APOLOGIES:** The reasons for the non attendance of those members who had sent their apologies were noted. It was reported that Cllr Bell had sent his apologies for the last ten meetings.
- 145. EVACUATION PROCEDURE:** The Chair drew attention to the emergency evacuation procedure as set out in the agenda.
- 146. PRESENTATIONS - LOCAL ACTION ON CLIMATE CHANGE:**
Jess Whiting, from South Gloucestershire Council gave a short presentation on the SG Futureenergy project which had been set up as a 'one stop shop' advice service for households interested in renewable energy. It was noted that the project can offer advice and support on a number of issues such as how to access grants and help in finding a reliable installer.

Joanna Nicholson, from the Severn Wye Energy Agency, spoke about 'Energy Neighbourhood' which is a European project aimed at getting communities to work together in order to reduce their energy consumption through behavioural change. Each neighbourhood would be supported by a fully trained Energy Master or Mistress. Both speakers confirmed that they were looking for commitment from local Town and Parish Council for the projects.

The Chair thanked Jess and Joanna for their presentations and invited questions from the floor. Members confirmed their support for action on climate change and offered to help by promoting the projects through the Town Council Newsletter, Notice Boards and website. It was also agreed that Jess and Joanna should contact the Town Council for a list of suitable local organisations to liaise with.

Action: Town Clerk

- 147. DECLARATIONS OF INTEREST:** There were none.
- 148. MINUTES:** of the meeting held 25th March 2008 were approved as an accurate record.
- 149. MATTERS OF REPORT ARISING:** *From Minute 135 – Sports Shirts* – The Council recorded their thanks to Cllr Pomroy for organising the sports memorabilia in the bar. **Agreed:** to send a letter of thanks to Mrs Wiltshire for the donation of the Bristol Rovers shirt. *From Minute 135 – Sign at Elm Park Playing Fields* – The Chair thanked members for their support and the Town Clerk for her valuable help in identifying alternative sites for the sign. It was confirmed that the original sign would now be split into two with one of them to be sited facing the roundabout. The Clerk and the Chair were due to meet with the artist on Friday to finalise the design. *From Minute 138 – Loose Chippings* – Cllr Freeguard advised that all new planning applications are now being asked to have bound surfaces on their driveways. *From Minute 139 – Launch of the New Public Artwork at the Shield*

Centre – Jackie Sims from the Filton History Group gave a short summary on the local history of the laundry building.

150. FESTIVAL UPDATE:

Diane Vowles, a co-opted member of the Council's festival committee, gave a verbal update on the proposed events for the week leading up to the festival. The events included activities for all ages such as a Teddy Bear's picnic, 50+ day, Egyptian Belly Dancing, Street Dance workshop, rugby skills, baby massage and a ladies night. Tickets for all events would be available from the Leisure Centre reception in the near future.

151. SOUTH GLOUCESTERSHIRE MATTERS: Reports were received from South Gloucestershire Councillors – copies are available from the Town Council office.

152. SUBMISSIONS FROM THE PUBLIC:

a) Conygre House: A member of the public asked whether the Council would be giving its support for the protection of Conygre House which is currently being considered for disposal by South Gloucestershire Council. Members confirmed that they would be reiterating their previous actions which were to campaign for conversion of the property and protest against its demolition. It was also agreed to enquire whether Filton Town Council would be given an option to purchase the property.

Action: Town Clerk

b) Planning Application - 21 Rannoch Road: A spokesperson, speaking on behalf of a number of residents in Rannoch Road, made a statement confirming their objections to the application to turn the existing property into 4 flats.

Cllr Freeguard and Cllr R Hutchinson left the meeting at this point and took no further part in the discussion

The Chair reported that Filton Town Council had considered the above application at a recent meeting of its planning committee. The committee had objected on the grounds that it is this Council's policy to object to the increasing number of family homes that are being converted into flats in Filton. Residents were advised to write to the relevant officers at South Gloucestershire Council and to copy the correspondence to Cllr Bell, a local South Gloucestershire Councillor, who could take it forward on their behalf. Cllr Tink informed residents that he would forward any correspondence onto Cllr Bell if they experienced difficulty in contacting him. Residents were also advised that a spokesperson for the residents should attend if the application is referred to sites or committee.

Cllr Freeguard and Cllr R Hutchinson returned to the meeting at this point.

153. SUBMISSIONS FROM MEMBERS:

a) Noticeboard: Cllr Sims asked if a date had been confirmed for the installation of the Town Council noticeboard in Filton Avenue. He also asked if it would be possible to have a cycle rack erected near the flower shop.

Action: Town Clerk

b) Flower Baskets: Cllr Pomroy asked that a letter be sent to South Gloucestershire Council advising that this Council is keen to see a much improved display in Filton this year following their disappointment with the standard of flower baskets in previous years.

Action: Town Clerk

154. URGENT ITEMS FROM THE CHAIR:

Arrangements for Parish Annual Assembly: Agreed: to hold the annual parish assembly meeting on a separate evening from the annual town Council meeting. Wednesday 28th May was suggested as a possible date. **Agreed:** to check the availability of the Pavilion room and inform members.

Action: Town Council Office

155. REPORTS FROM COMMITTEES & THE TOWN CLERK:

a) Presentation of Reports to those charged with Governance for 05/06 & 06/07: Agreed: to accept the reports in principle and to refer them to the next meeting of the finance committee for further discussion. **Agreed:** that the letters of representation for 2006 and 2007 are approved for signing by the Town Clerk.

Action: Town Clerk

Cllr Monk left the meeting at this point.

a) Finance & General Purposes Committee: The minutes of a meeting held 8th April 2008 were received.

b) Planning Committee: The minutes of meetings held on 1st April 2008 and 15th March 2008 were received.

c) Millennium Green Committee: The minutes of a meeting held 15th April 2008 were received.

156. REPORTS FROM OTHER ORGANISATIONS:

a) Filton Food Group: The minutes of a meeting held 16th April 2008 were received.

b) ALCA Newsletter: The contents were noted.

c) North Bristol Advice Centre: Cllr Sims gave a verbal report

d) Planning for Real: Cllr Sims reported on a recent event that he had attended.

Agreed: to inform Councillors of the date of the next 'Planning for Real' event that was due to take place in the Badminton Hall, Filton Sports & Leisure Centre later this month.

Action: Town Clerk

157. OTHER REPORTS/CONSULTATIONS:

a) Consultation on the Future of Conygre House: This item was discussed earlier in the agenda (see Minute 152a)

b) Civil Parking Enforcement – Traffic Variation Orders: Agreed: to refer to the next meeting of the Town Council.

Action: Town Clerk

c) Invitation to attend the North Fringe Workshop on 13th May 2008: Agreed: Cllr Sims & Cllr Daniels to be confirmed as the Council's representatives.

158. ACCOUNTS: in the sum of **£72,682.99** (copy in the minute book) were approved and signed.

There being no further business, the meeting closed at 9:50pm

CHAIR

Minutes of the **Annual Meeting** of **FILTON TOWN COUNCIL** held on **Tuesday 27th May 2008** in the Pavilion, Elm Park, Filton.

PRESENT: Cllrs: T Blake, D Daniels, B Freeguard, C Hewlett,
J Hutchinson, R Hutchinson, A Monk, T Pomroy, S Sims,
A Tink.

APOLOGIES: Cllrs: D Bell, C Jenkins, R Box

- 159. ELECTION OF CHAIR:** Councillor Pomroy was nominated, seconded and elected unopposed.
- 160. ELECTION OF VICE-CHAIR:** Councillor Sims was nominated, seconded and elected unopposed.
- 161. APOLOGIES:** The reasons for the non attendance of those members who had sent their apologies were noted. It was reported that it is now 12 months since Cllr Bell had last attended a meeting of full council. Cllr Tink advised that due to health reasons Cllr Bell has had to be selective in the meetings he attends. The Chair and Clerk confirmed that a letter had been sent to Cllr Bell offering to meet him in confidence to discuss ways in which the Council might be of help.
- 162. EVACUATION PROCEDURE:** The Chair drew attention to the emergency evacuation procedure as set out in the Agenda
- 163. DECLARATIONS OF INTEREST:** There were none.
- 164. MINUTES:** of the meeting held 29th April 2008 were approved as an accurate record
- 165. MATTERS OF REPORT ARISING:** *Arising From Minute 149 – Loose Chippings* – Cllr Freeguard advised that there is going to be a change in legislation relating to the drainage on driveways. *Arising From Minute 152 – Conygre House-* There had been no response to the Council's enquiry to date. *Arising From Minute 152 – Rannoch Road Application* – It was confirmed that the application has now been referred to the sites inspection panel. The site visit was due to take place on 13th June 2008. Cllr Sims agreed to attend and represent Filton Town Council.
Action: Cllr Sims
Arising From Minute 153 – Flower Baskets – A reply had now been received from Mark King at South Gloucestershire Council. Cllr R Hutchinson agreed to pursue the matter and to investigate the Council's position regarding the replanting of the troughs on the roundabout. *Arising From Minute 156 – Planning for Real* - Cllr Sims reported that the event had been very well attended.
- 166. SOUTH GLOUCESTERSHIRE MATTERS:** Reports were received from South Gloucestershire Councillors – copies are available from the Town Council office.
Cllr Hewlett left the meeting at this point.
- 167. SUBMISSIONS FROM THE PUBLIC:**

a) Noticeboard in Filton Avenue: A member of the public asked when and where the new noticeboard was going to be sited in Filton Avenue **Agreed:** Cllr Sims and the Clerk to carry out a site visit.

Action: Cllr Sims & the Town Clerk

b) Profile of Housing in Filton: A member of the public asked if the Council had any information regarding the latest housing profile for Filton. Cllr R Hutchinson agreed to make further enquiries.

Action: Cllr R Hutchinson

168. APPOINTMENT OF COMMITTEE MEMBERS & OUTSIDE BODIES:

This was discussed and agreed as per the attached documents.

169. SUBMISSIONS FROM MEMBERS:

a) New Public Artwork at the Shield Centre: It was reported that the permanent plaque for the artwork would be etched in metal.

b) Speeding Traffic: Members discussed the problem of vehicles that are driven through red lights on a number of busy roads and junctions within Filton and whether traffic monitoring would be a viable option in those areas.

c) Crossing in Wallscourt Road: It was noted that the problem is still on-going.

d) Filton Cemetery: Two residents had reported plants and flowers being stolen from relative's graves and had asked whether extra security could be installed at the cemetery in order to prevent further thefts. **Agreed:** Cllr R Hutchinson to provide the Clerk with the name of the appropriate officer to contact at South Gloucestershire Council.

Action: Cllr R Hutchinson & Town Clerk

170. AUTHORISATION AND SIGNING OF 2005/6 & 2006/7 ACCOUNTS: Agreed:

to approve and sign the revised accounts for the years ending 2005/6 & 2006/7 following audit amendments.

171. REPORTS FROM COMMITTEES & THE TOWN CLERK:

a) Finance & General Purposes Committee: The minutes of the meeting held 13th May 2008 were received.

b) Planning Committee: The minutes of the meetings held 6th May 2008 and 20th May 2008 were received.

172. REPORTS FROM OTHER ORGANISATIONS:

a) North Bristol Advice Centre: Cllr Sims gave a verbal report.

b) ALCA Newsletter: The contents were noted.

c) Twinning Newsletter: The contents were noted.

173. ACCOUNTS: in the sum of **£95,111.60** (copy in the minute book) were approved and signed.

There being no further business the meeting closed at 9:45pm.

CHAIR

Minutes of a Meeting of **FILTON TOWN COUNCIL** held on **Tuesday 24th June 2008** in the Pavilion, Elm Park, Filton.

PRESENT: Cllrs: T Pomroy (Chair), S Sims (Vice Chair), T Blake, R Box, D Daniels, B Freeguard, C Hewlett, J Hutchinson, R Hutchinson, C Jenkins A Monk, A Tink.

APOLOGIES: Cllr: D Bell

174. APOLOGIES: The reasons for the non attendance of those members who had sent their apologies were noted.

175. EVACUATION PROCEDURE: The Chair drew attention to the emergency evacuation procedure as set out in the Agenda

176. DECLARATIONS OF INTEREST: Cllr Daniels declared a personal and prejudicial interest in Filton Twinning, Cllr Jenkins declared a personal and prejudicial interest in the planning application for 15 Kipling Road (PT08/1455/F)

177. MINUTES: of the meeting held 27th May 2008 were approved as an accurate record

178. MATTERS OF REPORT ARISING: *Arising From Minute 165 – Rannoch Road Application* – Cllr Sims reported that he had attended the site visit as the Council's nominated representative to confirm the Council's objections to the application. *Arising From Minute 165 – Flower Baskets* – It was noted that this year's display is much improved. *Arising From Minute 168 – Appointment of Committee Members* – **Agreed:** that Cllr Bell should be appointed to the planning committee in place of Cllr Daniels in order to comply with the Council's constitution that the planning committee should consist of 2 members from each ward. *Arising From Minute 169 – Wallscourt Road Junction* – The matter had been reported to South Gloucestershire Council. *Arising from Minute 169 – Filton Cemetery* - It was confirmed that there is no definitive answer to the problem although it had been suggested that rabbits could be responsible for the disappearance of the plants and flowers. **Agreed:** Cllr R Hutchinson to approach South Gloucestershire Council about the possibility of having a notice erected at the cemetery to warn visitors about the rabbits.

Action: Cllr R Hutchinson

179. SOUTH GLOUCESTERSHIRE MATTERS: Reports were received from Cllr Freeguard and Cllr R Hutchinson – copies are available from the Town Council office. **Agreed:** The Clerk to write to Cllr Bell advising him that it would be helpful if he could provide an in depth report on those meetings he attends in relation to South Gloucestershire matters.

Action: Town Clerk

180. SUBMISSIONS FROM THE PUBLIC:

a) Planning Application PT08/1455/F – 15 Kipling Road

Cllr B Freeguard and Cllr R Hutchinson left the meeting at this point and took no further part in the discussion

A number of residents from Kipling Road reported their strong objections to the recent application to erect a two storey side extension to no.15 Kipling Road in order to form 2 self contained flats. It was confirmed that Filton Town Council has already informed South Gloucestershire's planning department of the Council's objections to the application. Residents were advised to provide the Clerk with copies of all their correspondence to South Gloucestershire Council. It was confirmed that they would be used to form the basis of a letter from Filton Town Council to reinforce the strong objections to the application. **Agreed:** to provide the residents' spokesperson with a copy of the letter.

Action: Town Clerk

Cllr B Freeguard and Cllr R Hutchinson returned to the meeting at this point

b) Conygre House: A spokesperson on behalf of Filton History Group suggested that Filton Town Council should consider purchasing Conygre House as a way of retaining an important part of local history for Filton residents. It was confirmed that this Council fully supports the suggestion and had already made enquiries with South Gloucestershire Council about an option to purchase the property but were still awaiting a response.

181. SUBMISSIONS FROM MEMBERS:

a) Anti- Social Behaviour – Kipling Road: Cllr Jenkins reported on a number of anti social behaviour incidents which had happened recently in and around the Kipling Road area. One particularly distressing incident had been the burglary of an elderly couple in Kipling Road who had had money stolen from their bedroom whilst they were asleep. The window which was used to gain entrance to their property was still boarded up. Cllr Jenkins confirmed that she had wanted to highlight the issue and find out what help was available. The Chair advised that although it was a matter for the police the Council would like to offer their support. **Agreed:** to contact the police with regard to the 'Bobby Van'. **Agreed:** To contact South Gloucestershire Council for further information on the 'Care and Repair' service. **Agreed:** To invite the police to attend the next meeting of the Town Council. **Agreed:** Cllrs Freeguard and R Hutchinson to recommend more street lighting in the area.

Action: Cllr Freeguard, Cllr R Hutchinson & the Town Clerk

b) Hanover Court: Cllr Tink and Cllr Daniels reported that a number of residents in Hanover Court had expressed concern that they would be forced to move out of their homes if the Hanover Housing Association proceeded with their proposal to sell off 50% of the flats. Cllr R Hutchinson agreed to investigate the matter and report back at the next meeting.

Action: Cllr R Hutchinson

182. APPROVAL AND SIGNING OF THE ANNUAL ACCOUNTS FOR 2007/8 A motion to approve and sign the annual accounts for the year ending 2007/8, subject to audit, was proposed, seconded and agreed unanimously.

183. REPORTS FROM COMMITTEES & THE TOWN CLERK:

a) Finance & General Purposes Committee: The minutes of the meeting held 10th June 2008 were received.

b) Planning Committee: The minutes of the meetings held 3rd June 2008 and 17th June 2008 were received.

c) Triathlon – 15th June 2008 – The event had been very successful but unfortunately many councillors had been unable to attend due to the short notice and prior commitments on the day. Members asked if they could be informed earlier before next year's event. **Agreed:** to pass on a verbal apology to the organiser for the small number of councillors present at this year's event.

Action: Town Clerk

d) Urgent Update from Capital Projects Working Party: Cllr R Hutchinson reported on an urgent meeting of the capital projects working party which had taken place earlier that day. It was confirmed that a decision had already been made to withdraw the planning application for the fieldworks in order to resolve the issues that had been identified by the planning officer and to carry out further consultation with local residents. Today's meeting had looked at the best way forward for both issues. The next edition of the Town Council newsletter would be used as part of the public consultation process, followed by a display of the plans at the Filton fun day on 13th July and a public forum session on 17th July. The results of the consultation would then be used to help formulate the resubmitted application. Members were asked for their views on the proposed consultation process. **Agreed:** to support the proposed public consultation process.

It was also reported that the construction of the skatepark is now underway and that the project was expected to be finished in time for the start of the school holidays.

184. REPORTS FROM OTHER ORGANISATIONS:

a) Filton Food Group: The minutes of a meeting held 4th June 2008 were received.

b) ALCA Newsletter: The contents were noted. A list of forthcoming training events for councillors was announced. Members interested in attending were asked to contact the Clerk. **Agreed:** to circulate a copy of the list to members.

Action: Town Clerk

c) Frenchay Community Hospital Consultation: Cllr Sims confirmed that he had put forward the views of the council at a recent event.

d) Environmental Link Meeting: Cllr Sims gave a verbal report on a meeting he had attended recently.

e) Volunteer Bureau: Cllr Sims reported that he had been invited to present certificates on behalf of the council.

f) Southern Brooks Community Partnership: **Agreed:** to invite Julie Snelling to attend a future Town Council meeting after the summer recess.

185. OTHER REPORTS/CONSULTATIONS:

a) Changes to Arrangements for the Investigation of Complaints against Councillors: The contents of the report were noted.

b) Fly Tipping Strategy Consultation: **Agreed:** to respond by raising the issue of private lanes and the problems experienced by this Council in getting illegal deposits of waste removed from those lanes.

186. ACCOUNTS: in the sum of **£79,245.07** (copy in the minute book) were approved and signed.

There being no further business the meeting closed at 9:35pm.

CHAIR

Minutes of a Meeting of **FILTON TOWN COUNCIL** held on **Tuesday 29th July 2008** in the Pavilion, Elm Park, Filton.

PRESENT: Cllrs: T Pomroy (Chair), T Blake, C Hewlett, D Daniels, R Hutchinson, C Jenkins, A Tink

ALSO PRESENT: PC Mark Graham

APOLOGIES: Cllrs: R Box, B Freeguard, J Hutchinson, A Monk, S Sims

187. APOLOGIES: The reasons for the non attendance of those members who had sent their apologies were noted.

188. EVACUATION PROCEDURE: The Chair drew attention to the emergency evacuation procedure as set out in the Agenda

189. DECLARATIONS OF INTEREST: Cllr Daniels declared a personal and prejudicial interest in Filton Twinning Association.

190. MINUTES: of the meeting held 24th June 2008 were approved as an accurate record

191. MATTERS OF REPORT ARISING: *Arising From Minute 178 – Flower Baskets – Agreed:* to write to South Gloucestershire Council and congratulate them on the high standard of this year’s display. *Arising From Minute 181 – Anti – Social Behaviour Kipling Road –* It was reported that the ‘Bobby Van’ had not attended the burglary incident in Kipling Road. **Agreed:** to contact the police for an update on the situation. Cllr R Hutchinson reported that Streetcare had agreed to cut back the vegetation and overgrowth in the area and bring forward their planned replacement of the lamp standards as well as adding extra lamps in the cul – de – sac.

192. SOUTH GLOUCESTERSHIRE MATTERS: Reports were received from Cllr Freeguard and Cllr R Hutchinson (copies are available from the Town Council office). Cllr R Hutchinson reported that he had recently spent a Friday evening with the police Anti Social behaviour team visiting hot spots around the area and had been very impressed with the way in which the team had dealt with various situations. PC Graham confirmed that there is an open invitation to all Councillors to spend an evening with the anti social behaviour team. **Agreed:** a general invite to be circulated to all Councillors after the summer recess. **Agreed:** A letter to be sent to Cllr Bell advising him that it would be useful if he could provide an in depth report on those meetings he attends in relation to South Gloucestershire matters.

Action: Town Clerk

193. SUBMISSIONS FROM THE PUBLIC:

a) Conygre House: A resident asked whether Filton Town Council is considering purchasing Conygre House. It was confirmed that the issue had been discussed at the last meeting of full Council and that enquiries had been made with South Gloucestershire Council.

- b) Traffic Issues in Bude Road:** In response to an enquiry from a resident in Bude Road, PC Graham advised that there is not enough of a general problem with traffic in Bude Road to justify any parking restrictions being put in place.
- c) Land behind Conygre Grove:** Cllr R Hutchinson reported that the land is privately owned but the owner had confirmed that he would not be putting up houses on the site. However, a new locked gate would be erected to prevent access across the railway track. PC Graham confirmed that it is an offence to cross railway tracks.
- d) Fieldworks** – In response to a request from a local resident for an update on the fieldworks, it was reported that the information gathered from the two recent public consultation events would be incorporated into the new plans being drawn up over the next couple of weeks. The plans would then be displayed to the public before being submitted for approval.
- e) Filton Festival:** PC Graham reported that he had received excellent feedback from people attending this year's festival and confirmed that the police would support the use of the Millennium Green site for future events as it had been much easier to manage from a security aspect.

194. SUBMISSIONS FROM MEMBERS:

- a) Cycling on Pavements:** Cllr Tink voiced his concerns about the dangers caused by adults cycling on pavements when children are walking to and from Charborough Road School. PC Graham confirmed that Gloucester Road North had been identified as a particular area of concern. Education was felt to be a key issue. Notices had already been erected on signposts to highlight the issue and it was noted that the police would be handing out leaflets to cyclists informing them that they must comply with the highway code. Failure to comply would lead to the issuing of fixed penalty notices.
- b) Wallscourt Road:** Cllr Daniels reported that a number of cars were being driven around the Wallscourt Road junction at high speed. PC Graham agreed to investigate the number of accidents reported in that area.
- c) Anti – Social Behaviour – Roycroft Road** –PC Graham confirmed that the police were aware of the situation and urged residents to report any incidents to the police as soon as they happened.
- d) Filton Avenue:** Cllr Daniels reported that a learner driver on a motorbike was using Filton Avenue as a racetrack. PC Graham advised that this type of issue should be reported to the Safer and Stronger Community group. **Agreed:** members to report any similar incidents to the Clerk who would ensure that the information is passed on to the relevant person.

Action: Town Clerk

- e) Tescos:** Members discussed the queue of traffic backing up onto the main road and agreed that it was generally caused by inconsiderate parking. PC Graham felt that the whole site, including the shop, should be closed when deliveries are taking place. **Agreed:** to write to Tescos and ask if they could improve their forecourt arrangements.

Action: Town Clerk

- f) Filton Update:** PC Graham confirmed that the police would have no objection to the 'Filton Update' posters being displayed on Town Council noticeboards
- g) Ratepayers Arms Signs:** Cllr Pomroy reported that the signs were now finished and ready to be sited. One sign would be erected at the top of the field facing towards the roundabout and the other would be sited by the Cycle Speedway track facing out onto the link road. It was noted that the signs could also be used to promote cycle

speedway events or special promotions in the bar. **Agreed:** to speak to the artist about the options available.

Action: Town Clerk

195. REPORTS FROM COMMITTEES & THE TOWN CLERK:

a) Casual Vacancy: It was reported that a letter of resignation had been received from Cllr Bell and that the appropriate notices of vacancy had been displayed around Filton.

b) Finance & General Purposes Committee: The minutes of the meeting held 8th July 2008 were received.

c) VAT Update: The Clerk reported that the VAT office had made an offer of £25,000 as the repayment owed to the Council under the capital goods scheme. The Council's accountant had advised that the Council should accept the offer although a further appeal would be made for repayment of the disputed amount together with a claim for any interest owed

d) Planning Committee: The schedule of applications for 1st July 2008 and the minutes of the meeting held 15th July 2008 were received.

Cllr Hewlett left the meeting at this point

e) Pension Policy: Agreed: to refer to the next meeting of the staffing committee.

196. REPORTS FROM OTHER ORGANISATIONS:

a) Filton Food Group: The minutes of a meeting held 10th July 2008 were noted.

Agreed: to send a card or letter to Rosemary Davies thanking her for all her help and commitment to local community issues during her time in Filton

Action: Town Clerk

b) Filton Twinning Association: The minutes of a meeting held 19th June 2008 were noted.

197. OTHER REPORTS/CONSULTATIONS:

a) South Gloucestershire Third Annual Monitoring Report 2007: The contents were noted.

198. PLANNING APPLICATIONS FOR CONSIDERATION:

Cllr R Hutchinson left the meeting at this point and took no further part in the discussion.

a) F.2914 – PT08/2018/F – 589 Bawa Healthcare & Leisure Southmead Road –
Erection of smoking shelter – No objections

b) F.2915 – PT08/2064/RM – Airbus UK Gloucester Road North – Erection of a building to house test facility – No objections

199. ACCOUNTS: in the sum of **£112,300.86** (copy in the minute book) were approved and signed. **Agreed:** to hold back the cheque for £500 made payable to Starlight Majorettes until the generator had been received.

There being no further business, the meeting closed at 8:45pm

CHAIR

PRESENT: Cllrs: T Pomroy (Chair), S Sims (Vice Chair), T Blake, B Freeguard, C Hewlett, D Daniels, J Hutchinson, R Hutchinson, C Jenkins, A Monk, A Tink

APOLOGIES: Cllrs: R Box

200. APOLOGIES: The reasons for the non attendance of those members who had sent their apologies were noted.

201. EVACUATION PROCEDURE: The Chair drew attention to the emergency evacuation procedure as set out in the Agenda

202. PRESENTATION:

The Chair welcomed Alex Geen, a Community Development worker with the Southern Brooks Community Partnership to the meeting. Alex gave a short presentation on the work of the partnership and confirmed that its main priorities are children and young people, supporting families, strengthening communities and older people. An invitation was extended to all members to attend their AGM at Patchway Baptist Church on Monday 17th November at 7pm

Cllr A Monk joined the meeting at this point

203. DECLARATIONS OF INTEREST: Cllr R Hutchinson and Cllr C Hewlett declared a personal interest in the Bristol Speedway Club.

204. MINUTES: of the meeting held 29th July 2008 were approved as an accurate record after noting that Cllr R Hutchinson had rejoined the meeting after item 198 (planning applications)

205. MATTERS OF REPORT ARISING: *Arising From Minute 191 – Anti – social behaviour – Kipling Road. Agreed:* to make further enquiries regarding the attendance of the ‘Bobby Van’ *Arising from Minute 192 – South Glos Matters –* It was reported that a letter had been sent to Cllr Bell inviting him to attend the next Town Council meeting and give a report as a South Gloucestershire Councillor. Cllr Bell’s response was circulated to members for information. A proposal to invite Cllr Bell to attend future meetings of full Council and to provide a report under South Gloucestershire matters was moved by Cllr R Hutchinson, seconded by Cllr Monk and agreed with 7 votes for to 3 against plus one abstention. **Agreed:** to invite Cllr Bell to attend full council each month and provide a report on South Gloucestershire matters. *From Minute 193 – Conygre House –* It was reported that the issue had disappeared from South Gloucestershire’s forward plan. Cllr R Hutchinson agreed to pursue the matter. *From Minute 194 – Ratepayers Arms signs –* Both signs had now been erected although it was noted that the one by the roundabout is slightly obscured by the hedge. *From Minute 195 – VAT Update –* The repayment had been received from the VAT office. *From Minute 196 – Filton Food Group –* The new minister to replace Rosemary Davies was now in post and would be known as Revd Jemi.

206. SOUTH GLOUCESTERSHIRE MATTERS: Reports were received from Cllr Freeguard and Cllr R Hutchinson (copies are available from the Town Council office) Questions on both reports were invited from those present.

207. SUBMISSIONS FROM THE PUBLIC:

Cycling on Pavements: A resident expressed her concerns about the danger of cycling on local roads and asked whether pavements could be widened to incorporate both pedestrians and cyclists. It was agreed that this is a matter for the South Glos Safer & Stronger Community group.

Parking in Northville Road: It was confirmed that the issue is being monitored by the Safer & Stronger Community group.

Skateboard Park: It was noted that the Skateboard Park is nearing completion.

Bristol Speedway Supporters Club: A local resident reported on the Bristol Speedway Club and asked whether the Council would support a proposal for the Club to move back to the Bristol area. Members agreed that they were happy for a letter of support to be sent and posters to be put up in Council noticeboards. It was also noted that Bristol Speedway had agreed to provide signed memorabilia for the Ratepayers Arms as part of the Council's quest to have more memorabilia from local sports clubs on display in the bar.

Action: Town Clerk

208. SUBMISSIONS FROM MEMBERS:

a) Disabled Parking in Wallscourt Road: Cllr Daniels was advised to speak to a South Gloucestershire Councillor about the problem.

b) Loop System for People with Hearing Difficulties: Cllr Sims requested that consideration be given to the installation of a loop system in the Pavilion for people with hearing difficulties. **Agreed:** to refer the matter to the next meeting of the Finance & General Purposes Committee.

Action: Town Clerk

c) St Andrews Youth Centre: Cllr J Hutchinson reported on a meeting that she had attended as the Town Council's representative where she had met the new minister and the new youth leader.

d) Filton in Flower: Cllr Pomroy reported that the Filton Gardening Association was keen to bring back the 'Filton in Flower' competition. **Agreed:** Cllr Pomroy to meet with the Association and report back to Council.

Action: Cllr Pomroy

e) Nominated Charity: Agreed: that the nominated charity should be decided on an annual basis. **Agreed:** the theme for this year's nominated charity to be 'young people' (i.e. individuals under the age of 25) who excel in a particular field and are in need of additional funding to further their aims. **Agreed:** any funds remaining from the original 'Chair's Award Scheme' to be vired to the nominated charity budget.

Action: Town Clerk

f) Official Opening of Skatepark: Agreed: The official name of the skatepark to be 'Filton Community Skatepark'. A general discussion took place on who should attend the event and to decide on a suitable date for the opening. **Agreed:** to report back with recommendations at the next meeting.

Action: Town Clerk

209. REPORTS FROM COMMITTEES & THE TOWN CLERK:

a) Finance & General Purposes Committee: The minutes of the meeting held 9th September 2008 were received.

- b) Annual Governance Report:** The auditor had advised the Clerk that the report would not be ready in time for this meeting.
- c) Planning Committee:** The minutes of the meetings held 2nd and 16th September 2008 were received.
- d) Notes from the Bar Working Party held 19th September 2008: Agreed:** to defer this item to later down the agenda.
- e) Filton Town Guide:** A sample brochure was circulated to members for information. **Agreed:** to refer the issue to the next meeting of the Finance & General Purposes Committee.

Action: Town Clerk

- f) My Only Vice – application for the renewal of a Sex Establishment Licence:** There were no objections to the renewal of the licence.

210. REPORTS FROM OTHER ORGANISATIONS:

- a) South Gloucestershire Safer & Stronger Community Group:** The minutes of the meeting held 8th July 2008 were received.
- b) Filton Twinning Association Newsletter:** The contents were noted.

211. OTHER REPORTS/CONSULTATIONS:

- a) South Gloucestershire's 2008 – 2013 Housing Strategy:** It was noted that a summary version of the strategy is being developed and will be available on the South Gloucestershire Council website.
- b) South Gloucestershire's Annual Report on Council Performance 2008:** The report was noted.
- c) Public Consultation on the Secretary of State's proposed changes to the Regional Spatial Strategy for the South West: Agreed:** to support South Gloucestershire Council's recommendations for the proposed changes.
- d) Report from Cllr Sims:** Cllr Sims reported on a number of meetings he had attended recently. These included the Children's Centre in Conygre Road, a meeting to discuss the Filton Hill festival and a meeting with the new minister at Patchway.

Cllr Sims left the meeting at this point

- e) ALCA Newsletter:** the contents were noted.
- f) LCR Newsletters - July & September –** the contents were noted.

212. NOTES FROM THE BAR WORKING PARTY HELD 19th SEPTEMBER 2008:

A proposal to defer a discussion on the notes from the working party to the next meeting of the Finance & General Purposes Committee was made by Cllr R Hutchinson and seconded by Cllr T Blake. The proposal was put to the vote and agreed by 8 votes for to 2 against. The Chair asked for his surprise at the decision to be recorded. **Agreed:** to include the item on the next agenda of the Finance & General Purposes Committee.

Action: Town Clerk

- 213. ACCOUNTS:** in the sum of **£95,867.26** for August Payments and **£116,103.64** for September payments (copies in the minute book) were approved and signed.

There being no further business, the meeting closed at 9:50pm

CHAIR

PRESENT: Cllrs: T Pomroy (Chair), R Box, B Freeguard, D Daniels, M Gaffey,
J Hutchinson, R Hutchinson, C Jenkins, A Monk, A Tink

APOLOGIES: Cllrs: T Blake, C Hewlett, S Sims,

- 214. APOLOGIES:** The reasons for the non attendance of those members who had sent their apologies were noted.
- 215. WELCOME TO NEW COUNCILLOR:** The Chair welcomed Cllr Mark Gaffey to the meeting and invited other members to introduce themselves. **Agreed:** that Cllr Gaffey be appointed as a member of the planning committee.
- 216. EVACUATION PROCEDURE:** The Chair drew attention to the emergency evacuation procedure as set out in the Agenda
- 217. DECLARATIONS OF INTEREST:** Cllr Daniels declared a personal interest in Filton Twinning Association.
- 218. MINUTES:** of the meeting held 30th September 2008 were approved as an accurate record after noting that it had been agreed to include Cllr Bell's name under future agenda items relating to South Gloucestershire Matters. It had also been agreed to record whether or not he had submitted a report.
- 219. MATTERS OF REPORT ARISING:** *Arising from Minute 194 –Ratepayers Arms Signs* – Although there had been good feedback on the signs, members felt that it would be helpful to have directional arrows and more lighting included. It was also suggested that a 'freehouse' sticker could be added to the signs. *Arising from Minute 208 – Disabled Parking in Wallscourt Road* – Cllr Freeguard confirmed that he was pursuing the matter. *Arising from Minute 208 – Official opening of the Skatepark* – It was reported that the event had been very successful and enjoyed by all those who had attended. Wheelscape had provided a storyboard to show the development of the skatepark from its conception to the finished product. The Clerk confirmed that she was hoping to obtain an electronic version of the storyboard. A general discussion took place on the erection of a commemorative plaque. **Agreed:** The Clerk to contact Wheelscape regarding funding of the plaque.
- Action: Town Clerk**
- Arising from Minute 208 – Installation of Loop System* –The Clerk reported that a representative from the RNID had inspected the Pavilion and would be reporting back with recommendations. *Arising from Minute 208 – Filton in Flower* – **Agreed:** the Clerk to liaise with Noel Harris from the local gardening club.
- Action: Town Clerk**
- Arising from Minute 211c)- Public Consultation on the Secretary of State's proposed changes to the Regional Spatial Strategy for the South West:* **Agreed:** the Clerk to ensure that this Council's support for South Gloucestershire Council's recommendations had been noted.
- 220. SOUTH GLOUCESTERSHIRE MATTERS:** Reports were received from Cllr Freeguard and Cllr R Hutchinson (copies are available from the Town Council office)

Questions on both reports were invited from those present. **Agreed:** to contact Roger James and arrange a visit for those councillors who would be interested in seeing the new Rolls Royce site.

Action: Town Clerk

Agreed: Cllr R Hutchinson agreed to find out whether the outline plans for Filton College are available for display at the next Town Council meeting.

Action: Cllr R Hutchinson

221. SUBMISSIONS FROM THE PUBLIC:

Ratepayers Arms: A local resident reported that an ‘open mike’ night had proved very popular at a local café bar in Filton Avenue and suggested that it could be an idea to try out in the Ratepayers Arms. **Agreed:** to provide the Clerk with further details.

222. SUBMISSIONS FROM MEMBERS:

a) Shield Centre – Cllr Daniels reported that rain from the gulleys on either side of the roof at the ‘Farm Foods’ shop was spraying directly onto passers by. It was agreed that the matter should be brought to the attention of both the owners of the shop and Rockeagles.

Action: Town Clerk

b) Disabled Parking Bay in Filton Avenue: Cllr Jenkins reported on the lack of disabled parking spaces outside the Post Office in Filton Avenue. Cllr Freeguard agreed to investigate the matter further.

c) Notice of Motion: The following notice of motion was proposed by Cllr Monk and seconded by Cllr Pomroy.

“That Filton Town Council operates within the principle that where possible, all financial acts should be in the best interest of Filton residents :-

- i) This principle extends to and specifically includes the Ratepayers Arms which at present is operating with at best a very small operating profit and historically at a loss.
- ii) Any spend by the Council of tax payers money, should be on the basis that it will be of benefit to the large majority of Filton residents, achieving a greater good and not for a chosen few.
- iii) Filton Town Council or representatives of Filton Town Council cannot pay cash for any service and that all payments must be supported by an invoice. All payments must be by cheque or Direct Debit/Standing Orders and to be authorised by cheque signatories.”

The Chair invited each member of the Council to put forward their views on the proposals. After a long and heated debate, Cllr Monk requested a recorded vote on the motion. The motion was carried with eight votes in favour (Cllrs: T Pomroy, A Monk, D Daniels, B Freeguard, M Gaffey, C Jenkins, R Box and A Tink) and two votes against (Cllrs: R Hutchinson & J Hutchinson).

Agreed: To form a bar working party in order to carry out a full review of the Ratepayers Arms. Membership of the working party to be agreed at the next meeting of full Council.

223. URGENT ITEMS FROM THE CHAIR: There were none.

224. REPORTS FROM COMMITTEES & THE TOWN CLERK:

a) Finance & General Purposes Committee: The minutes of the meeting held 14th October 2008 were received.

b) Planning Committee: The minutes of the meetings held 7th and 21st October 2008 were received.

Cllr Box left the meeting at this point

c) Fieldworks: The plans for the fieldworks had been amended following a small number of complaints from residents in Ferndale Road. The new plans were displayed to members for information. It was noted that the proposed changes would include the loss of the small sized all weather pitch in order to enable one of the larger pitches to be turned around. The distance of the levels from Ferndale Road would be reduced by 10 metres and the height of the levels reduced by 1 metre. There had been no response from the residents concerned. Members were asked for their comments. Cllr Tink proposed approval for the original plans which included the small sized all weather pitch. The proposal was seconded by Cllr Monk and agreed unanimously. **Agreed:** to approve submission of the original plans.

Action: Town Clerk

225. REPORTS FROM OTHER ORGANISATIONS:

a) ALCA Newsletter: The contents were noted.

226. OTHER REPORTS/CONSULTATIONS:

a) Invitation to attend a workshop on the Gypsy and Traveller Development Plan document preferred options: No members were available to attend.

b) Joint Waste Strategy: It was noted that the document is available from the Town Council office.

c) Formal Consultation Filton Avenue(Bristol boundary to Tenth Avenue) Casualty Route Action and Street Lighting: The contents were noted.

d) Mortimer Road Allotments Association: The minutes of the Mortimer Road Allotment Association AGM held on 29th September 2008 were tabled and the contents noted.

227. ACCOUNTS: in the sum of **£88,296.30** (copies in the minute book) were approved and signed.

There being no further business, the meeting closed at 9:15pm

CHAIR

Minutes of the extra- ordinary meeting of Filton Town Council held on 4th November 2008 in the Library Room, Shield Centre, Filton.

Present :- Councillors T.Pomroy(Chair), D.Daniels, B.Freeguard, M.Gaffey, C. Hewlett, C. Jenkins, A.Monk, A.Tink;

Apologies:- Cllrs:- R.Hutchinson, J.Hutchinson, S.Sims, T.Blake.

228. APOLOGIES : The reasons for the non attendance of those members who had sent their apologies were noted.

229. EVACUATION PROCEDURE The Chair drew attention to the emergency evacuation procedure.

230. REASON FOR MEETING The Chair explained that the meeting had been called due to the fact that he had received requests from members following the motion approved at the meeting of the full council. Concerns had been raised that a working group needed to be set up as a matter of urgency. Councillors had been notified of the meeting with the required period of notice and if apologies had been received earlier then the meeting could have been re-scheduled.

231. WORKING GROUP - It was unanimously resolved to form a task and finish working group to carry forward the motion carried and to report back to full council.

232. TERMS OF REFERENCE – After in depth discussion the following term of reference was agreed :-

“To review all aspects of the licensed areas”

233. MAKE UP – it was resolved that the make up of the working group should be split across political parties. The following members were nominated and seconded unopposed :- Cllrs:- A.Monk, D.Daniels, A.Tink and Cllrs T.Pomroy and S.Sims ex officio, the Clerk or Deputy. It was agreed to call on Cllrs. Hewlett and Jenkins for female opinions as and when required. Also agreed that the Steward and his wife to be invited to attend all meetings of the working group as their experience and advice would be a valued part of the exercise.

234. DATE OF MEETING - it was resolved that the group should meet as soon as reasonable possible and Friday 14th November 2008 at 10a.m. in the Leisure Centre was agreed.

235. INFORMATION REQUESTED it was requested that the Clerk produce hour by hour reports and information relating to the Brewery loan and contract for this meeting.

236. SUMMARY – The Chair summarised that the purpose of the working group was to improve on the facilities we have and to use them to their full potential. There was no intention to close any facility or for key members of staff to lose their jobs.

There being no further business, the meeting closed at 7.50p.m.

Minutes of the extra- ordinary meeting of Filton Town Council held on 4th November 2008 in the Library Room, Shield Centre, Filton.

Present :- Councillors T.Pomroy(Chair), D.Daniels, B.Freeguard, M.Gaffey, C. Hewlett, C. Jenkins, A.Monk, A.Tink;

Apologies:- Cllrs:- R.Hutchinson, J.Hutchinson, S.Sims, T.Blake.

228. APOLOGIES : The reasons for the non attendance of those members who had sent their apologies were noted.

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233. MAKE UP – it was resolved that the make up of the working group should be split across political parties. The following members were nominated and seconded unopposed :- Cllrs:- A.Monk, D.Daniels, A.Tink and Cllrs T.Pomroy and S.Sims ex officio, the Clerk or Deputy. It was agreed to call on Cllrs. Hewlett and Jenkins for female opinions as and when required. Also agreed that the Steward and his wife to be invited to attend all meetings of the working group as their experience and advice would be a valued part of the exercise.

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236. SUMMARY – The Chair summarised that the purpose of the working group was to improve on the facilities we have and to use them to their full potential. There was no intention to close any facility or for key members of staff to lose their jobs.

There being no further business, the meeting closed at 7.50p.m.

Minutes of a Meeting of **FILTON TOWN COUNCIL** held on **Tuesday 25th November 2008** in the Pavilion, Elm Park, Filton.

PRESENT: Cllrs: T Pomroy (Chair), S Sims (Vice Chair), T Blake, B Freeguard, D Daniels, M Gaffey, J Hutchinson, R Hutchinson, C Jenkins, A Monk, A Tink

APOLOGIES: Cllrs: R Box, C Hewlett

- 237. APOLOGIES:** The reasons for the non attendance of those members who had sent their apologies were noted.
- 238. EVACUATION PROCEDURE:** The Chair drew attention to the emergency evacuation procedure as set out in the Agenda
- 239. DECLARATIONS OF INTEREST:** There were none.
- 240. MINUTES:** of the meeting held 28th October 2008 were approved as accurate record. The minutes of an extra-ordinary meeting held 4th November 2008 were also approved as an accurate record.

Cllr Monk arrived at this point

- 241. MATTERS OF REPORT ARISING:** *Arising from Minute 219 – Ratepayers Arms Sign* – It was reported that quotes had been received for lighting of the sign. *Arising from Minute 219 – Disabled Parking in Wallscourt Road* – Cllr Freeguard advised that he was waiting for a decision on the matter from Mark Shearman at South Gloucestershire Council. *Arising from Minute 219 – Opening of Skatepark* – Cllr Sims advised that he had taken a number of photos at the event which were available if needed. *Arising from Minute 219 – Loop System* – Cllr Tink had provided a portable PA system for use at meetings on a trial basis. It was noted that this was intended as an interim measure until the appropriate loop system had been agreed. *Arising from Minute 220 – Rolls Royce Site Visit* - Members had contacted the Clerk with a list of suitable dates. *Arising from Minute 222 – Disabled Parking Bay in Filton Avenue* – It was reported that South Gloucestershire Council had agreed to provide two disabled parking bays outside the Post Office. *Arising from Minute 222 – Notice of Motion* – Cllr Blake asked for it to be recorded in the minutes that he would not have supported the motion. *Arising from Minute 222 – Shield Centre* – It was confirmed that the managers of the Shield Centre (Alder King) would be contacting the ‘Farm Foods’ shop about a number of issues including the blocked gulleys. *Arising from Minute 230 – Reason for Meeting* – In response to a question from Cllr R Hutchinson regarding information on the names of the members who had requested the meeting, Cllr Pomroy confirmed that he had exercised his right as Chair of the Council to call an extra - ordinary meeting. *Arising From Minute 233 – Make Up of Working Party* – Cllr J Hutchinson reported that she had not had a response to her email sending her apologies for the meeting and asking for her name to be put forward to join the working party. She had been surprised to hear that Cllrs Hewlett and Jenkins had been nominated but declined as they were they were unable to commit time to attend the working groups, however it had been agreed to consult with them for female opinions when needed. The Clerk was asked to confirm that the email had been received and comments forwarded.

Action: Town Clerk

Arising from Minute 235 – Information requested – In response to a question from Cllr Blake, the Clerk confirmed that the new till system was able to produce detailed hourly reports on sales put through the bar, and that these had proved useful in determining quieter or busy periods.

242. SOUTH GLOUCESTERSHIRE MATTERS: Reports were received from Cllr Freeguard and Cllr R Hutchinson (copies are available from the Town Council office) No report had been received from Cllr Bell.

243. SUBMISSIONS FROM THE PUBLIC:

a) Third Avenue: A representative speaking on behalf of the residents in Third Avenue asked the Council to consider a request to close the entrance from their back lane into the Millennium Green. Cllr R Hutchinson confirmed that he had met previously with some of the residents to discuss the issue. **Agreed:** To arrange a site visit for members and report back at the next meeting. Anyone interested in attending the visit was asked to contact the Town Clerk.

b) Gating of Lanes in Filton: A resident reported on the situation regarding the proposed gating of lanes in the Filton Avenue/Kipling Road/Wallscourt Road South and Ninth Avenue area. He confirmed that out of the 86 houses involved only 8 residents had objected to the scheme. It was noted that this is a matter for the Safer & Stronger Community group.

244. SUBMISSIONS FROM MEMBERS:

a) Cycling Officer – Cllr Sims suggested that the Council might consider inviting the Cycling officer from South Gloucestershire Council to give a presentation at a future meeting. **Agreed:** Cllr Sims to provide the Clerk with the contact details.

Action: Town Clerk

b) Filton Avenue – Cllr Daniels reported that the wall outside ‘Caron’s’ hairdressing salon in Filton Avenue is being used as an escape route for youths. The owner had asked about the possibility of having a gate installed.

c) Twinning Association – Cllr Daniels advised that members of the Twinning Association had offered to provide the labour required to redecorate the Pavilion if the Council provided the materials. It was agreed that the association should contact the Town Clerk in writing.

d) Bulldog P. H. – Cllr Jenkins reported on an incident which had taken place outside the Bulldog pub at the weekend which had resulted in a large police presence and the closure of the pub. The Clerk confirmed that she had been informed by the licensing department that the matter had been referred to the magistrates court and that the hearing would take place tomorrow.

e) College Way – Cllr Freeguard reported on the number of clamping problems being experienced by residents on the stretch of highway between Cleve Road and College way. It was noted that it is not yet an adopted highway, therefore the police would have no jurisdiction at present. Cllr Freeguard advised that he would report back at the next meeting.

f) Night Bus - Cllr Freeguard reported that the future funding of the Night Bus service had been discussed at a recent meeting of the Four Towns Joint Forum. All four local councils had been approached regarding contributions. A motion to refer the item to the next meeting of the Finance Committee was proposed by Cllr Sims, seconded by Cllr R Hutchinson and passed with 8 votes in favour to 2 against.

Action: Town Clerk

245. URGENT ITEMS FROM THE CHAIR: There were none.

246. REPORTS FROM COMMITTEES & THE TOWN CLERK:

a) Finance & General Purposes Committee: The minutes of the meeting held 11th November 2008 were received.

b) Approval of 2009/10 Budget Summary: It was noted that any decision made on the possible funding of the Night Bus could impact on the budget figures for next year. **Agreed:** to defer approval of the 2009/10 budget figures until the next meeting of full Council in January.

c) Planning Committee: The minutes of the meetings held 4th and 18th November 2008 were received.

d) Staffing Committee: The minutes of the meeting held 18th November 2008 were received.

e) Bar Working Party: The notes of meetings held 14th and 21st November 2008 were tabled. Cllr R Hutchinson objected on the grounds that members had not been given sufficient time to consider the recommendations and a heated debate ensued. During the exchange, Cllr Pomroy requested that any accusations made against him should be put in writing. The Clerk stated that she felt intimidated by the aggressive way in which objections and comments were being made. Cllr Freeguard objected to the manner in which some of the comments had been addressed to the Clerk. After further discussion, Cllr Sims proposed that both documents should be referred to the next meeting of full Council for consideration. The motion was seconded by Cllr R Hutchinson and put to the vote. The motion was defeated by 4 votes in favour to 7 against. Cllr J Hutchinson stated that it was her understanding that an agreement had been made at a previous meeting not to make any decisions relating to the bar until the steward had returned from sick leave and requested that the Clerk report back on this matter.

Action: Town Clerk

Cllr Monk summarised the contents of both documents and the reasons behind each recommendation. The following recommendations were proposed, seconded and agreed by a majority vote.

a) To reduce the real ales to two varieties

b) To reduce the number of pumps in the lounge to nine by discontinuing the Bulmers Cider, extra cold John Smiths and extra cold Guinness

c) To enter into an agreement with Cellar Services for the cleaning of the beer lines every 3 weeks. To have the three real ale pumps cleaned but only use two pumps at any one time and keep one line clean.

d) To purchase spirits in the most cost effective way

e) Cllr Tink to liaise with the steward, Town Clerk and stocktaker re: stock management and stock levels.

f) To hold a Christmas raffle in order to help reduce the stock levels of slow selling spirits.

g) Bar opening hours over Christmas and New Year – agreed as per the recommendation with the exception of Christmas Eve which was changed to 7pm – 12.30am.

h) To honour the booking made for the group ‘Morning Glory’ in the bar on Christmas Eve

i) To hold a family New Year’s Eve party in the function hall with a disco and food provided. Tickets to go on sale shortly.

247. REPORTS FROM OTHER ORGANISATIONS:

a) ALCA Newsletter: The contents were noted.

b) Local Council Review: The contents were noted.

248. OTHER REPORTS/CONSULTATIONS:

a) Cllr Sims: gave a verbal report on a number of meetings he had attended recently on behalf of Filton Town Council. These included the Airfield Committee, North Bristol Advice Centre, the Heritage forum, Southern Brooks Community Partnership and the mandatory equalities training session for Councillors.

b) Gypsy and Traveller Sites towards Preferred Options Document: The details relating to the feedback process were noted.

c) Estimate of Rough Sleepers in South Gloucestershire: The contents were noted.

d) Consultation on School Term and Holiday Dates for the School Year 2010/11: No objections or comments were made.

249. ACCOUNTS: in the sum of **£89,497.43** (copies in the minute book) were approved and signed.

There being no further business, the meeting closed at 9:55pm

CHAIR

PRESENT: Cllrs: T Pomroy (Chair), S Sims (Vice Chair), T Blake, R Box,
D Daniels, M Gaffey, J Hutchinson, R Hutchinson, C Jenkins, A Monk, A Tink

APOLOGIES: Cllrs: B Freeguard, C Hewlett

- 250. APOLOGIES:** The reasons for the non attendance of those members who had sent their apologies were noted.
- 251. EVACUATION PROCEDURE:** The Chair drew attention to the emergency evacuation procedure as set out in the Agenda
- 252. DECLARATIONS OF INTEREST:** There were none.
- 253. MINUTES: of the meeting held 25th November 2008:** *Minute 246e) Bar Working Party* - Cllr R Hutchinson proposed a motion to remove the four sentences between 'During the exchange' and 'addressed to the Clerk' from the minute. The motion was seconded by Cllr Blake and put to the vote. The motion was defeated with 4 votes in favour and 7 votes against. A further motion to accept the minutes as a true and accurate record was passed with 7 votes in favour and 4 against.
- 254. MATTERS OF REPORT ARISING:** *Arising from Minute 241 – Bar Working Party* – Cllr Sims asked for his objections to the way in which the bar working party had been formed to be recorded in the minutes. *Arising from Minute 243a) Third Avenue* – The Clerk was instructed to arrange a site visit for members.
Action: Town Clerk
Arising from Minute 244d) – Bulldog PH – The Clerk agreed to confirm the details of their license conditions and report back.
Action: Town Clerk
Arising from Minute 244b)- Hairdresser's shop, Filton Avenue – It was noted that this was a matter for the Safer & Stronger Community group.
Arising from Minute 246e) – Bar Working Party – Cllr R Hutchinson gave a full and public apology to the Clerk for any comments which may have given offence and confirmed that it had not been done intentionally. *Arising from Minute 246e) – Bar Working Party* – Cllr Blake asked whether the financial figures on which the recommendations had been made could be made available at the next meeting of the Finance & General Purposes Committee.
- 255. SOUTH GLOUCESTERSHIRE MATTERS:** Reports were received from Cllr Freeguard and Cllr R Hutchinson (copies are available from the Town Council office) No report had been received from Cllr Bell.
- 256. SUBMISSIONS FROM THE PUBLIC:**
a) Entertainment in the Ratepayers Arms: A local resident asked about the proposed changes to the entertainment in the Ratepayers Arms and the arrangements for this year's New Year's Eve Party. It was confirmed that all existing entertainment in the bar (excluding the quiz) would stop from 14th January 2009 for a 13 week period to assess the impact. It was also noted that there is a suggestion box in the bar

where customers and local residents are able to record their comments and suggestions.

257. SUBMISSIONS FROM MEMBERS:

a) Filton Avenue – Cllr Sims asked whether South Gloucestershire Councillors could investigate the possibility of having a regeneration scheme in the Filton Avenue area.

b) Disabled Bays outside Pavilion – Cllr Sims reported that the markings for the disabled bays outside the Pavilion were in need of repainting. **Agreed:** to refer the matter to the next meeting of the Finance & General Purposes Committee.

Action: Town Clerk

c) Hearing Loop – Cllr Tink confirmed that a temporary hearing loop had been installed for tonight's meeting to test out on a trial basis.

d) Parking on Pavements: Cllr Daniels reported on a number of streets in Filton where there is an increasing problem with vehicles parking on pavements. It was also noted that some residents are causing a hazard to pedestrians by leaving their green bins left in the middle of the pavement.

e) South Gloucestershire Youth Strategy Scheme – Cllr Blake informed members that robust responses had been made on behalf of both St Andrews and Pyramid Youth Clubs. It was noted that South Gloucestershire Council has on line consultation on their website. The closing date for responses is 9th January 2009. **Agreed:** the Council to record their support for the unique and diverse services offered by both youth clubs and to oppose the proposal to reduce them to a single facility.

Action: Town Clerk

258. URGENT ITEMS FROM THE CHAIR:

a) The Chair took the opportunity to thank members and colleagues for all their help and support over the previous year.

b) Conygre House – The Clerk reported that she had received an e-mail from South Gloucestershire Council stating that they were under the impression that Filton Town Council was no longer interested in purchasing the property. It was noted that a general discussion had taken place at a previous meeting where members had noted that the cost of the property could be high. The Clerk advised that South Gloucestershire Council needed to know the Council's decision urgently. **Agreed:** to confirm that Filton Town Council wished to retain an interest in the potential purchase of Conygre House in the wider interest of Filton people.

Action: Town Clerk

259. ADOPTION OF NEW MODEL PUBLICATION SCHEME:

Agreed: To formally adopt the new model publication scheme subject to the list of services offered by the Council (under Class 7) being revised to include the swimming pool and other recreational facilities at Elm Park.

Action: Town Clerk

260. REPORTS FROM COMMITTEES & THE TOWN CLERK:

a) Planning Committee: The minutes of the meeting held 2nd December 2008 were received.

b) Bar Working Party: The minutes of the meeting held 28th November 2008 were received. The following recommendations were proposed, seconded and agreed by a majority vote.

i) All existing entertainment, excluding the quiz, to cease from the 14th January for a 13 week period and to assess the impact. The Steward/Deputy Steward and the Town Clerk/Deputy Clerk to be given full control over future bookings.

ii) The Steward to be given the authority to use his or her discretion to offer 'Stewards Special Offer' at forthcoming functions to reduce the remaining volume of vermouth. To contact Bablakes Brewery, the Beer Cellar plus one other to find out what offers were available to the Council.

iii) A staff suggestion box and forms to be provided for staff to put forward their suggestions. A suggestion box to be put in the Bar for suggestions from the current client base. Also to arrange for the website to have the facility to accept suggestions and to arrange a link to the Community Association website. The Clerk to arrange for a flyer/leaflet to be produced from the current budget.

iv) The Scottish & Newcastle rep to meet with the bar working group to discuss the current contract.

v) To arrange for the gaming machines to be moved to the other side of the Lounge to allow for the Dart Board to be re-instated, and the mirrors to be relocated to allow for remaining memorabilia to be displayed. The clerk to investigate more elaborate coffee machines available. To continue talks with IT support reference the WiFi connection.

Cllr Daniels left the meeting at this point

c) **Application from Circus:** It was reported that the Circus are interested in holding an event at Elm Park. **Agreed:** to report back with confirmed dates, prices and provisional costings for any damage which may occur.

Action: Town Clerk

d) **James Rogers Fairground:** James Rogers Fairground had confirmed that they would be available for a two day event at the Filton Festival during the first weekend in July but would not be available for the second weekend. Members were asked for their comments. It was noted that the absence of the fair at this year's festival had not detracted from its success. **Agreed:** to hold Filton Festival on the second weekend in July in order to keep continuity and to inform the Fair of the Council's decision.

261. REPORTS FROM OTHER ORGANISATIONS:

a) **ALCA Newsletter & enclosures:** The contents were noted. **Agreed:** Cllr Sims to continue as the Council's representative for the Heritage Forum.

262. OTHER REPORTS/CONSULTATIONS: There were none.

263. ACCOUNTS: in the sum of £ 29,764.98 (copies in the minute book) were approved and signed.

**There being no further business, the meeting closed at 9:10pm
CHAIR**