

Minutes of a meeting of **FILTON TOWN COUNCIL** held on **Tuesday 25th January 2005** at 7.30pm in the Pavilion, Elm Park, Filton.

PRESENT: Cllrs R M Hutchinson (Chair), T W Pomroy (Vice-Chair), G A Crane, J A Hutchinson, B A Freeguard, D Bell, S J Sims, D Hutchinson, P J Blandamour, A R Hewlett, P Lillis.

APOLOGIES: Cllr S J MacCallum, A.P.Monk

702. EVACUATION PROCEDURE: The Chair drew attention to the emergency evacuation procedure as set out in the Agenda.

703. DECLARATIONS OF INTEREST: There were none.

704. MINUTES: of the meeting held 14th December were approved as an accurate record.

705. MATTERS ARISING: *arising from Minute 694a) – Third Avenue* – Cllr Sims reported that he was talking to Shield Road School about the safe routes to school travel plan which may have a knock on effect and help to reduce traffic congestion in the Third Avenue and Shields Road area. Cllr Freeguard asked whether the Pine Grove area could have double yellow lines painted at the same time whilst the machinery was in the area but the Chair said this was not possible as it would form part of a different scheme and needed public consultation first.

Arising from Minute 694d) – Private Parking Signs in Mortimer Road Allotments Car Park – These had now been erected.

Arising from Minute 694e) – Student Accommodation – Cllr Sims would arrange to obtain a list of Students, OAP's and people with disabilities in Filton to see the number of households paying reduced Council Tax.

Action: Cllr Sims

Arising from Minute 695a) – Hedge Around Elm Park – Negotiations with South Gloucestershire Council were needed regarding the fence posts. The Clerk reported she had received a quote in the region of £1500 to supply posts for the bottom of the field but this did not include installation. **Agreed:** that this be put on to the next Finance Committee.

Action: Town Clerk

Arising from Minute 697c) – Filton Park Regeneration Scheme – A meeting had been arranged for 9th February for traders, residents and interested Councillors to discuss the scheme.

Arising from Minute 698c) – Filton Airfield Consultative Committee – Cllr Crane reported that Filton was now the 30th largest passenger carrier airfield in the country.

706. SUBMISSIONS FROM THE PUBLIC:

- a) **Conygre Road Area** – A member of the public asked whether the speed humps which had been removed to allow re-surfacing of the road would be put back. The Chair confirmed they would but changes may be made to the positioning of some of them. He also asked for double yellow lines to be put the whole length of Filton Avenue from the College but the Chair confirmed that this would not happen now as it had already gone out to public consultation and was complete.

In most cases, traffic calming measures consisted of speed humps or cushions or double yellow lines, but not both.

- b) **Take Away Shops** – A request was made for healthier food options to be available in take away premises. The Chair confirmed that unfortunately, the Council could not influence what retailers actually sold.
- c) **Rubbish Outside McCoys** – This was a continuing problem. Similar problems occurred outside Take Away premises in Filton – it was down to the public to be more considerate.
- d) **Filton Roundabout** – Several members of the public found the roundabout confusing. The Chair explained that the situation would continue to be monitored but early indications showed that traffic flow had improved.
- e) **Drainage at Filton Park** – There was a real problem in the area with pedestrians sometimes having to wade through puddles. The Chair said that he was aware of the problem which had been a long term one. He said that his understanding was that the problem would be sorted out when the major road maintenance work was carried out later this year. He confirmed that he had raised the issue of drain cleaning Northville Road and believed that this had been carried out.
- f) **Back Lanes** – Residents of 43 and 45 Third Avenue had blocked the back lane with rubble following home improvements to their property. This caused an obstruction for pedestrians and vehicles. The Chair agreed to get advice on the legal position with South Gloucestershire Council.

Action: Cllr R Hutchinson

- g) **Millennium Green** – Motorised vehicles had been churning up the grass and some pedestrians had been intimidated by children on mini quad bikes. The Chair confirmed the Police should be called if necessary. A sign would be erected to ban motorised vehicles from the area. The gates to the field could not be replaced as they complied with the Disability Discrimination Act.

Action: Town Clerk

- h) **Dog Bins** – A resident reported that the bins were not emptied regularly and were often overflowing. She also said there was one bin less as one had been removed. The Clerk said some bins were used more than others but the situation would be monitored.
- i) **Pedestrian Foot Bridge** – A resident asked whether the footbridge over the A4174 link road would be removed now that the road improvements had been finished. The Chair replied that it would cost in the region of £300,000 to do this so it was very unlikely.

707. SUBMISSIONS FROM MEMBERS:

- a) **Kenmore Crescent** – Councillor Pomroy had received a letter from a resident thanking Councillors Pomroy, Sims and R Hutchinson for the work they had done on her grass verge.

708. URGENT ITEMS FROM THE CHAIR: There were none.

709. REPORTS FROM OTHER COMMITTEES:

- a) **Finance & General Purposes Committee** – Minutes of the meeting held 11th January 2005 were received. *Arising from Minute 548 – Draft Estimates* – A review of leisure centre and bar prices had been carried out and the revised figures would be fed into the draft estimates to be taken into account when setting the precept at the next meeting. The Clerk reported that the Steward had advised that in his opinion a rise

in the price of Guinness would make us less competitive with other outlets locally. He recommended therefore that the price should not be raised but that a higher rise in the prices of spirits could be effected to offset a decision not to raise the Guinness price. It was moved by Councillor D Hutchinson and seconded by Councillor Pomroy that the Steward's recommendation be accepted.

An amendment was moved by Councillor Crane and seconded by Councillor Lillis that the advice be taken in respect of the rise in the price of Guinness but that no consequent rise should occur to the price of spirits.

Following discussion the amendment was put to the vote and was lost by 6 votes to 4. The substantive motion was then put and carried nem con.

Arising from Minute 551 – Folk Centre – Cllr R Hutchinson gave a verbal report on the meeting which had taken place on 19th January. Approximately 100 had attended and the Chair and Treasurer of the Community Association had spoken. The Chair of the Council had outlined the Council's position and had stated that the Council did not want to put anyone out of business. It would look at the pricing policy and bring existing Folk Centre Bookings in line with the Town Council pricing structure. The majority vote was to wind up the Community Association and for the Council to take over with effect from 1st April 2005. A Press release had been prepared by the Chair and help with the legal side had been agreed with South Gloucestershire Council. A working party would be set up at the next Finance Committee to take things further.

Action: Town Clerk

Arising from Minute 555 – Combination Ground Planning Application – The Executive Members' decision to transfer money to the Council was due to be published on 28th January.

b) Planning Committee – Minutes of the meeting held 4th January were received. Minutes of the meeting held 18th January were not available and would be circulated at the next meeting.

c) Clerks Report –

i) **Shield Road School Playing Field** – A letter had been received from South Gloucestershire Council stating that a one-off payment of £594 was needed for Valuation services to take the matter up with the Legal Department at South Gloucestershire Council. It was proposed by Cllr Sims and seconded by Cllr Pomroy that the Council go ahead.

Agreed: that the Council proceed with the Licence Agreement.

Action: Town Clerk

ii) **Damaged Fences – Kenmore Drive** – A letter had been received from Bristol City Council stating that there was no money in their budget to repair the fence and that it was the residents' responsibility to repair any damage. Cllr Pomroy proposed that the Council provide some fencing for the residents to put up themselves but this was not seconded. The Community Safety Group was currently arranging for a letter to be sent from South Gloucestershire Council to the Head of Monks Park School in connection with the problems of truancy and general damage in the area.

iii) **Community Awards** – South Gloucestershire Council had asked for nominations for people who deserved recognition for their contribution to the quality of life for residents in South Gloucestershire. It was proposed by Cllr Crane and seconded by Cllr Lillis that Noel Harris be nominated for her work with the Filton Community Association.

Agreed: That Noel Harris be nominated by Filton Town Council.

Action: Town Clerk

iv) **Parish Charter** – A letter from South Gloucestershire Council had been circulated asking for volunteers to become members of Parish Charter Working Group. The Clerk said she would like to join this group.

Agreed: That the Clerk join the Parish Charter Working Party.

Action: Town Clerk

v) **Waste Planning** – The Clerk had circulated the Draft Guidance on Strategic Waste Facilities.

vi) **ALCA:** Minutes of the meeting held November 18th had been circulated. The Chair asked for a copy of the Quality Council handbook.

Action: Town Clerk

vii) **Royal Garden Party Nominations:** The Chair was nominated by Cllr Crane to attend a garden party in July.

Agreed: That the Chair Cllr R Hutchinson be nominated.

Action: Town Clerk

710. REPORTS FROM OTHER ORGANISATIONS:

a) **Filton Fresh Food** – Minutes of the meeting held 17th November had been circulated. The next meeting was due to be held on 26th January when the next Farmers Market was due to be discussed.

b) **North Fringe Parishes Joint Forum** – Minutes of the Forum held on 3rd December had been circulated. It was noted that support for the Night Bus was waning and that this should be discussed at the next Finance Committee.

Action: Town Clerk

c) **Filton Park Regeneration** – Notes of the meeting held 11th January had been circulated. The next meeting was due to take place on 9th February where it was proposed to set up a steering committee from local residents, traders and Councillors to take the project further.

d) **Twinning** – Cllr D Hutchinson gave a verbal report on the meeting she had attended on 20th January. The next Twinning visit to St Vallier was due to take place in May and spaces were available if any one was interested in going.

e) **Four Towns Transport** – Cllr Freeguard gave a verbal report on the recent meeting he had attended. From 1st April Four Towns Transport and Vale Link were to be replaced by 2 new companies called Four Towns Transport and Vale Link Community Transport and Four Towns Transport and Vale Link Community Transport Ltd. The 2 companies would run alongside each other. A new bus had recently been purchased bringing the total to 7. They were in the process of applying for a Lottery grant to improve finances.

e) **Pyramid Youth Club** – Cllr Sims gave a verbal report on a recent meeting he had attended. He would ask the management committee to forward any minutes to the Clerk in future so they could be circulated to all Councillors.

711. SOUTH GLOUCESTERSHIRE COUNCILLORS REPORTS:

a) **Councillor Pomroy** reported on the Licensing Committee meeting. The new Law was due to come into force on 7th February 2005 and more money would be available from the Government to help Councils deal with the financial implications. A blue sign would appear in the window if an application was being made for later opening and the information would also be advertised in the press.

b) **Councillor Sims** reported that he had visited the Yate Outdoor Sports Centre (YOSC) and would arrange for a programme to be circulated in due course. He also reported that the meeting of the Southern Brooks Area Forum had considered the local road management schemes for the next financial year and our Councillors had been successful in getting the Following schemes included in the priorities: - Wallscourt Road (£35,000), Southmead Road/Golf Course Lane (£10,000), Southmead Road/Rannoch Road (£35,000) and Braemar Avenue (£30,000)

- c) **Councillor R Hutchinson** had attended a meeting where the budget had been discussed. The consultation period was nearly over and there had been no opposition to the suggested 3.8% increase. There was a sum of £2million unallocated which would be used to relieve the pressure on improving the existing services. Council departments would also be expected to show savings in the region of £750,000. He had also attended 2 full Council meetings and had presented a petition in support of better signing of the 20mph speed limit, traffic calming and other road safety measures in Blenheim Drive, Canberra Grove, Lower House Crescent and Conygre Grove. He had also been present at the unveiling of the new environmentally friendly A380 aeroplane in Toulouse, France, on 18th January.

712. ACCOUNTS FOR PAYMENT: Accounts in the sum of **£83,610.20** (copy in Minute Book) were approved for payment and signed.

There being no further business the meeting closed at 9.30pm.

CHAIR

Minutes of a meeting of **FILTON TOWN COUNCIL** held on **Tuesday 22nd February 2005** at 7.30pm in the Pavilion, Elm Park, Filton.

PRESENT: Cllrs R M Hutchinson (Chair), T W Pomroy (Vice-Chair), S J Sims, B A Freeguard, J A Hutchinson, S J MacCullum, P J Blandamour, A R Hewlett (at 8.45pm).

APOLOGIES: Cllrs G A Crane, D Bell, D Hutchinson, S.J.MaCallum

- 713. EVACUATION PROCEDURE:** The Chair drew attention to the emergency evacuation procedure as set out in the Agenda.
- 714. DECLARATIONS OF INTEREST:** Cllr Sims declared a non-prejudicial interest in Filton People.
- 715. MINUTES:** of the meeting held 25th January 2005 were approved as an accurate record with a correction to Minute 694a) – *Third Avenue* – Cllr Freeguard had asked if double yellow lines could be painted in The Wicketts not Pine Grove.
- 716. MATTERS ARISING:** from Minute 694e) – *Student Accommodation* – Cllr Sims had been informed that there 147 Students in the Filton area. He was due to receive a new set of figures shortly. Arising from Minute 710e) – *Four Towns Transport* – Cllr Freeguard reported that the new Companies would be known as Four Towns and Vale Link Community Transport and Four Towns and Vale Link Transport Ltd. Arising from Minute 711a) *South Gloucestershire Councillors Reports* – Cllr Pomroy reported that there had been a small take up on licence applications and suggested that it would be a good idea for the Council to apply now.
- 717. SUBMISSIONS FROM THE PUBLIC:**
- a) **Royal Garden Party Nomination** – a member of the public asked whether Cllr R Hutchinson would be using public money to attend a garden party at Buckingham Palace. Cllr Hutchinson had not yet received an invitation so could not answer the question.
 - b) **Filton Avenue** – The question was asked whether the work in the area was finished. Cllr Sims had attended a site meeting and reported that the posts had to be erected a certain distance from the kerb to allow car doors to be opened and had to be a certain distance apart to allow access for grass cutting. Reflectors would be added and some posts would be moved. Cllr Sims would monitor the work being done.
 - c) **Kerb Stones in Charles Road** – Cllr R Hutchinson reported that hopefully work was due to start very shortly. Some areas in Filton were undergoing a ‘deep clean’ which would involve areas being cleared of cars, but it was not thought that Charles Road was part of the project.
 - d) **Bus Shelter** – Graffiti had been written on the bus shelter by Filton Avenue shops and the cleaning company had cleaned it to the best of their ability.
- 718. SUBMISSIONS FROM MEMBERS:** Cllr Freeguard asked whether the signs in Braemar Avenue could be made bigger to improve safety. Recent safety improvements included re-painting the lines on the road, but further improvements could be made by replacing the ‘give way’ sign with a ‘stop’ sign. Cllr R Hutchinson would monitor the situation.

Action: Cllr R Hutchinson

719. URGENT ITEMS FROM THE CHAIR: There were none.

720. REPORTS FROM COMMITTEES & THE TOWN CLERK:

- a) **Finance & General Purposes Committee – i)** Minutes of the meeting held 8th February were received. *Arising from Minute 565 – Pool Update* – It was proposed by Cllr Sims and seconded by Cllr Pomroy to accept the recommendation of the Committee that the Council get legal advice in relation to the ongoing work in the pool.

Agreed: unanimously to accept the recommendation.

Action: Town Clerk

Arising from Minute 570 – Fencing Quotes – It was proposed by Cllr Sims and seconded by Cllr Pomroy to accept the recommendation to order the fence posts from KD Security.

Agreed: unanimously to accept the recommendation.

Action: Town Clerk

Arising from Minute 574 – Bus shelters – It was proposed by Cllr Sims and seconded by Cllr Pomroy to accept the recommendation to accept a quote from Commutaports to repair the bus shelter in Filton Avenue and then to seek quotations for replacement glass.

Agreed: unanimously to accept the recommendation.

Action: Town Clerk

- ii) **Precept 2005/06** – New budget figures had been circulated following the agreed increases in prices for the leisure centre and bar. The proposed precept of £402790 would mean an extra £6.37 per year on a Band D property. It was proposed by Cllr R Hutchinson and seconded by Cllr Pomroy that the precept be set at £402790.

Agreed: Unanimously to accept the recommendation.

Action: Town Clerk

- b) **Planning Committee:** - Minutes of the meetings held 18th January and 1st February were received. Cllr Sims reported that due to the nature of the application, he had asked for a site visit in the respect of Planning applications PT05/0205/LB and PT05/0206/F – The Galleon Club

- c) **Staffing Committee:** Confidential minutes of the meeting held 15th February 2005 were approved.

d) **Clerks Report:**

- A. *Casual Vacancy* – A letter of resignation had been received from Cllr Lillis and statutory notices declaring the vacancy in Conygre ward had been displayed.

Agreed: to write to Cllr Lillis thanking him for all his hard work during his term of office.

Action: Town Clerk

- B. *Bristol Health Service Plan* – Correspondence about the timetable for the decision making process had been circulated. The final decision would be made in April.

- C. *Consultation on Draft Supplementary Planning Guidance* – The Clerk had received this booklet together with ‘Consultation on Draft Supplementary Planning – Design Guide on Trees’. Copies were available from the Clerk if required.

- D. *Office of the Deputy Prime Minister* – The Clerk had received copies of two publications – ‘Citizen Engagement and Public Services – Why Neighbourhoods Matter’ and ‘Vibrant Local Leadership’. Both were available from the Clerk if required. In future, details of the website would be published so Councillors could look up the information themselves.
- E. *Review of Special Educational Needs Provision* – The Council were invited to comment on this if they wished to.
- F. *Quality Council Guide* – A copy of this was circulated.

721. REPORTS FROM OTHER ORGANISATIONS:

- a) **Filton Park Regeneration Group** – Cllr R Hutchinson gave a verbal report on the meeting he had attended on 9th February. Approximately 40 people had attended but there were not many traders in attendance which was slightly disappointing. Officers from South Gloucestershire Council distributed the results of the recent consultation and answered questions from the public. The main area of concern was anti-social behaviour and CCTV installation was the priority for most of the people who attended. The next stage was to organise a Steering Group which would consist of 3 South Gloucestershire Council Officers, 3 members of Filton Town Council, 3 residents and 3 traders. The next meeting was due to be arranged shortly.

Action: Town Clerk

- b) **Public Transport Forum** – A report of the Forum on 14th February had been tabled by Councillor Bell. It was noted that the No 71 bus was no longer operated by First Group but was now running as a commercial enterprise with no subsidy by South Gloucestershire Bus and Coach Co every half hour. It was also noted that bus stops along the showcase bus lanes will indicate the time that the next bus is due to arrive.
- c) **Filton People** – Minutes of the meeting held 6th December 2004 had been circulated along with the Workers Report 20th November 2004 -14th January 2005. The minutes of the Management Committee held 17th January 2005 were tabled, together with the Workers Report 15th January to 18th February 2005 and also a report on technical guidance for the BMX track in Filton following a visit to the Yate BMX track by Lois Pryce, Filton People worker. This should now be referred to the Playing Field Committee.

Action: Town Clerk

- d) **Filton Local Food Market** – The next fresh food market had been arranged for Friday 15th April 2005 in the Badminton Hall, Filton Sports and Leisure Centre and would be well publicised. The market held in October had been extremely successful.
- e) **Four Towns Transport** – Cllr Freeguard reported that the launch of the new companies Four Towns Transport and Vale Link Community Transport Ltd had been arranged for 30th March at 2pm at Alveston Hall. All Councillors were welcome to attend. Two local MP’s would also be attending. The company was taking on more commercial work including the 613 and 614 shoppers service.

Councillor Hewlett arrived (8.45pm)

- ## **722. SOUTH GLOUCESTERSHIRE COUNCILLOR REPORTS:** Cllrs Sims, Pomroy and R Hutchinson reported on meetings they had attended last month. Cllr Sims had attended the Community Transport Forum and received a presentation on the railways.

He also reported that at the Planning, Transportation & Strategic Environment meeting it was noted that 290 houses were due to be built on land at Aerospace, 1600 houses on the Northfield site and 700 on the Wallscourt Farm site. At the Development Control West meeting it had been reported that the planning application PT04/1661/F to build 21 1-2 bed flats had been approved.

Cllr Pomroy reported that at the Licensing Committee annual taxes for body piercing and skin colouration had increased in line with inflation.

Cllr R Hutchinson reported that he had mainly attended budget meetings in the last month. The next Cabinet meeting was due to take place on 28th February and then work would start on the capital budgets.

723. OTHER REPORTS: The Chair reported he had attended the opening of the new Airbus Composite Centre and had found it very interesting.

724. ACCOUNTS: in the sun of **£70,275.48** (copy in Minute Book) had been approved and signed.

There being no further business, the meeting closed at 9pm.

CHAIR

Minutes of a meeting of **FILTON TOWN COUNCIL** held on **Tuesday 29th March 2005** at 7.30pm in the Pavilion, Elm Park, Filton.

PRESENT: Cllrs R M Hutchinson (Chair), T W Pomroy (Vice-Chair), B A Freeguard, D Bell, D Hutchinson, J A Hutchinson, A R Hewlett, P Blandamour, S J Sims.

APOLOGIES: L A Reuben (Town Clerk)

725. EVACUATION PROCEDURE: The Chair drew attention to the emergency evacuation procedure as set out in the Agenda.

726. DECLARATIONS OF INTEREST: Councillors Bell and Sims declared a non-prejudicial interest in Filton People. Councillors D Hutchinson, J Hutchinson, R Hutchinson and S Sims declared a non-prejudicial interest as members of Filton Twinning Association.

727. MINUTES: of the meeting held 22nd February 2005 were approved as an accurate record.

728. MATTERS ARISING: *arising from Minute 717a) – Garden Party Nomination* – Cllr R Hutchinson had not yet heard if he was invited to attend a garden party at Buckingham Palace.

Arising from Minute 717b) – Filton Avenue – Cllr Sims reported that the legal requirement was for the posts to be erected 240mm from the kerb

Arising from Minute 717c) – Kerb Stones in Charles Road – This had now been completed.

729. SUBMISSIONS FROM THE PUBLIC:

- a) **Church View Flats** – Anti-social behaviour by some people in the area were causing a major problem. In particular, items had been thrown from the roof of the building and members of the public had been intimidated. The Chair replied that he was aware of the problems in the area and that the Community Safety Group were trying to address the problem. The situation would be monitored by Cllrs R Hutchinson and Sims.
- b) **Conygre Road/McColls Shop Area** – Residents in the area had been experiencing problems with youths gathering by the shops and intimidating members of the public. The problem was further aggravated by the fact that McColls was licensed and youths were able to buy alcohol. The Chair replied that security is to be increased in Conygre House which had also experienced problems. He was worried by the fact that alcohol had been sold to under-age drinkers in 5 off-licenses in the Filton area. He reported that McColls might like to try to force the offenders to move by playing classical music in the entrance to the shop – a tactic which was being piloted by some Co-op shops elsewhere in the country.
- c) **Road Crossing/Litter Bins in Conygre Road Area** – Concerns were raised about the general appearance of the area – the road crossing needed re-painting and there was lots of rubbish. The Chair replied that litter collections had been improved and that money from South Gloucestershire Council's un-earmarked Capital Grants budget would be spent in the area to provide a general tidy up.

- d) **Community Radio Station** – A member of the public reported about a new radio station covering Hartcliffe and The Dings area of Bristol which had restored some pride in the area and he felt something similar could benefit Filton. The Chair would look into it as he did not have any information about it.

Action: Cllr R Hutchinson

730. SUBMISSIONS FROM MEMBERS:

- a) **Play Area** - Cllr Sims had received thanks from a resident who was impressed with the new roundabout in the playing field for less mobile children.
- b) **Millennium Green Signs** – Cllr J Hutchinson thanked the Council for erecting signs banning the use of motor vehicles in the Millennium Green

731. URGENT ITEMS FROM THE CHAIR: There were none.

732. REPORTS FROM COMMITTEES AND THE TOWN CLERK:

a) **Finance & General Purposes Committee:** Minutes of the meeting held 8th March 2005 were received. *Arising from Minute 560 – Combination Ground* – The Section 106 money had not yet been received but was imminent.

Arising from Minute 561 – Night Bus – This would probably be on the Agenda of the next North Fringe Parishes Joint Forum.

b) **Planning Committee:** Minutes of the meetings held 1st and 22nd March 2005 were received. *Arising from Minute 120 – Planning Application F2054* – Cllr Sims reported that the decision to demolish the petrol station at 472-478 Filton Avenue and erect 21 1-2 bedroom flats on the site may lead to a reduction in anti-social behaviour. *Arising from Minute 124 – Planning Application F2134 – 141 & 143 Conygre Grove* – Cllr D Hutchinson expressed concerns about the application. Cllr Sims replied that it complied with all planning requirements but if approved, it would be subject to certain conditions, particularly a management plan which would require quality fencing.

c) Town Clerks Report:

i) *South Gloucestershire Chair's Community Awards* – A letter had been circulated confirming that Noel Harris had been chosen as one of the winners. The awards ceremony was due to take place on 1st April.

ii) *St Peters Church Remembrance Day Services* – A letter had been received from the Reverend Canon Brian Arman confirming he had no objections to a member of the Council laying a wreath at the Remembrance Day service.

iii) *Four Towns and Vale Link Community Transport* – Cllr Pomroy confirmed he would be attending the launch of the newly formed company at Marlwood School on 30th March 2005. It was confirmed that nominations for a Town Council representative would be considered at the Annual Meeting of the Town Council.

Agreed: to invite the co-ordinator, Doug Howat to talk to members at a future Town Council meeting.

Action: Town Clerk

iv) *Joint Local Transport Plan Consultation leaflet*- The Clerk had received copies of this document and Councillors could make any comments on the questionnaire provided or on line.

v) *South Gloucestershire Council Employment Development Unit* – The Clerk had received details of training courses available to Town Councillors and Clerks. A list of these would be circulated by the Clerk before each meeting.

Action: Town Clerk

vi) *Mortimer Road Allotments Association* – A letter from the Association had been circulated requesting that a sum of £800, which had been granted from the Council to help secure lottery funding, which had not been successful, be retained and put towards improving the perimeter fencing in the area. The Association had secured other grants to cover the shortfall if they used the £800 already donated by the Town Council. It was moved by Cllr Pomroy and seconded by Cllr Sims that the £800 be used for this purpose. Cllr Sims suggested that the Association ask Stuart Bardsley of South Gloucestershire Council for a small grant as well.

Agreed: To let the allotment Association know that the Council have no objection.

Action: Town Clerk

vii) *Town Council Election – Conygre Ward* – The Chair welcomed Carolyn Hewlett to the Council. She would be officially declared as a Town Council member at the April meeting.

viii) *Annual Assembly* – A list of meetings up to the end of May had been circulated. It was agreed that the Annual Assembly should be a separate meeting and would feature the launch of the Annual report. A draft copy of the booklet so far would be circulated and speakers would be invited to attend. Advertisements and photographs needed to be finalised and would need to be ready for printing by 18th April 2005. Guest speakers could include PCO Vicki Bartlett, DCI Richard Corrigan or members from the PCT or Four Towns Transport.

Action: Town Clerk

732. REPORTS FROM OTHER ORGANISATIONS:

- a) **Filton Park Regeneration** – Cllr R Hutchinson gave a verbal report on the meeting he had attended on 16th March. It was the first meeting of the steering group and they had looked at drainage, CCTV, cycle lanes and lamp posts. An extra £20,000 for the installation of CCTV had been secured from the South Gloucestershire un-earmarked capital budget. Plans would be available at the next meeting, but this had not yet been arranged.
- b) **Filton Fresh Food** – Cllr R Hutchinson gave a verbal report on the meeting he had attended on 9th March. The next market was taking place on 15th April 2005 and would include some different products.
- c) **Filton People** – Notes from a meeting of Filton People with the Town Council on 8th March had been circulated. It was a useful meeting and the groups were working closely together. An official representative from the Council was required and would be selected at the Annual Town Council meeting in May.
- d) **Twinning** – Minutes of the meeting held 17th February had been circulated. Discussions had been taking place about developing links with another European Country but nothing had been decided. The Association would also like to hear from anyone interested in going on the Twinning visit to France in May.
- e) **Parish Charter Working Group** – Notes from the meeting held on 12th January 2005 had been circulated. It was noted that relations between South Gloucestershire Council and the Parishes were improving.

733. SOUTH GLOUCESTERSHIRE COUNCILLORS REPORTS:

Councillors Sims, Pomroy and R Hutchinson reported on recent meetings they had attended.

- a) Cllr Sims had attended the Northfield Public Consultation and reported that there were now plans for 2000 houses as well as the creation of both office and factory jobs on employment land. He also reported that Filton House was being done up and may be used for some sort of training.
- b) Cllr Pomroy reported on the Southern Brooks Area Forum and said that Filton People had been awarded £900 and the Filton History Group had been awarded

£1350. He also reported that the new Licensing Act had not been well publicised and some licensed premises did not know anything about it. Initial thoughts were that it would benefit the Council to apply for the license as soon as possible that that position has now changed because legal fees will apply from the start of the proceedings and also the application form is incorrect. This has meant take up in the South Gloucestershire area has been poor. He also reported that a meeting was due to take place with taxi drivers with a view to incorporating the use of CB radios to try to improve safety for drivers.

- c) Cllr R Hutchinson had attended a number of meetings concerning the budget and at the Revenue Budget meeting South Gloucestershire had agreed an increase in council tax of 3.8% which was the lowest but one of the unitary authorities in the country. He also reported that £17million from un-earmarked capital resources would be spent over the next 3 years.

Road maintenance requests had been made by all three Councillors and a walkabout of the area with an Engineer from South Gloucestershire Council was planned. Cllr Freeguard requested that the pavement in Pine Grove be looked at because it was not very safe.

He also reported that a new roof had been agreed at Charborough Road School.

734. OTHER REPORTS: There were none.

735. ACCOUNTS: in the total sum of **£80,615.01** (copy in Minute Book) had been approved and signed.

736. SWIMMING POOL CONTRACT:

Press and Public were excluded – see Confidential Report.

There being no further business the meeting closed at 10.30pm

CHAIR

PRESENT: Cllrs R M Hutchinson, T W Pomroy, S J Sims, G Crane,
B A Freeguard, J A Hutchinson, A Hewlett, P J Blandamour,
D Hutchinson, D Bell

APOLOGIES: Cllrs A Monk, C Hewlett, S.J.MacCallum

752. EVACUATION PROCEDURE: The Chair drew attention to the emergency evacuation procedure as set out in the Agenda.

753. DECLARATIONS OF INTEREST: Cllrs Sims and Bell declared a non- prejudicial interest as members of Filton People.
Cllr Freeguard declared a non-prejudicial interest as a Trustee of Four Towns and Vale Link.

754. ELECTION OF CHAIR: Cllr R Hutchinson was nominated, seconded and elected unopposed.

755. ELECTION OF VICE-CHAIR: Cllr Pomroy was nominated, seconded and elected unopposed.

756. MINUTES: of the meeting held Tuesday 26th April 2005 were approved as an accurate record.

757. MATTERS ARISING: *arising from Minute 741(733c) – Unsafe Pavement in Pine Grove* – An inspection had taken place and South Gloucestershire Council was now in a position to rectify the situation.

Arising from Minute 741(728) – Garden Party Nomination – There had been no response to the nomination.

Arising from Minute 741(732b) – Planning Committee – It was noted that the application for 143 Conygre Grove had been withdrawn, not refused.

Arising from Minute 743b – Bus Shelter in Bude Road – The Clerk was awaiting quotes for replacement shelters.

Arising from Minute 743c – Church View Flats – The situation had not improved. Missiles were still being thrown from the roof.

Arising from Minute 743d – McColls Shop area – It was noted that some off licences in the Filton sector had been prosecuted for supplying under age drinkers.

Arising from Minute 743f – Drains in Northville Road – A deep clean of the drains had been carried out on 20th May

Arising from Minute 743g – Grass in Millennium Green – The grass was now being cut several times a week. It was suggested that it might be useful to have a ‘cutting’ plan in place for design etc.

Arising from Minute 746a – (596) – Contract for Stewards Flat – The new tenant had signed the contract. It was hoped that the work on the flat would be finished by 1st June. The Clerk advised that a schedule of the costed works would be available at the next Finance meeting.

Action: Town Clerk

Arising from Minute 746a (599) – Link Road Fencing – The Clerk advised that South Gloucestershire Council had agreed to dispose of the posts and fencing once they had been removed by Filton Town Council.

Arising from Minute 747b – Planning Committee – It was noted that plans for the Horfield Estate would be available for viewing after the meeting.

758. SUBMISSIONS FROM THE PUBLIC:

a) **Council Tax Exemptions** – A resident asked why landlords of student occupied properties were exempt from council tax and whether the council would support a review of the system. Cllr R Hutchinson advised that a report from Sir Michael Lyons was due out in October called the ‘Balance of Funding Review’. The report would look at how the system could be improved. It was also suggested that people should e-mail MPs with their views.

b) **Holmedale Road** – the pavements between 819 – 829 Holmedale Road were being dealt with by the Highways department. It was noted that the concrete posts on the street sign are broken and in a dangerous state.

Action: Town Clerk

c) **Electricity Power Station** – A resident reported that the area behind Park Road needed tidying up. The Chair confirmed that he would follow it up with Western Power.

759. APPOINTMENT OF COMMITTEE MEMBERS AND OUTSIDE BODIES: This was discussed and agreed as per the attached document.

760. SUBMISSIONS FROM MEMBERS: It was reported that the owners of the Post Office, carpet shop and pet shop had expressed concerns about whether the area directly outside their shops would still belong to them when the pavement is repaved. It was agreed that the matter should be referred to the next meeting of the Filton Park Regeneration group.

761. REPORTS FROM OTHER COMMITTEES AND THE TOWN CLERK:

a) **Finance & General Purposes Committee** – Minutes of the meeting held 10th May 2005 were received.

Arising from Minute 610 – The Clerk confirmed that laminated signs had been erected on the bus shelters notifying residents that action is being taken.

Arising from Minute 611 – The Chair advised that the three South Gloucestershire Councillors would be writing to Bristol City Council to make very clear points about ownership. The council had contacted South Gloucestershire Council for legal advice, particularly in relation to the draft local plan.

b) **Planning Committee** – Minutes of the meetings held 3rd May and 17th May 2005 were received.

Arising from Minute 139 – 77 Gloucester Road North - A petition against the application had been passed on to the appropriate committee.

Arising from Minute 144 – 63 – 65 Wades Road - The application had been referred to the sites inspection panel.

c) **Clerks Report** –

i) **Somerset Association of Local Councils** – had arranged a series of training sessions for new councillors although all councillors were encouraged to attend. Anyone interested in attending was asked to contact the Clerk.

ii) **Trafalgar Weekend** – NALC was supporting the event and was encouraging members to participate. **Agreed:** to refer to the next meeting of the Finance Committee.

Action: Town Clerk

- iii) *South Gloucestershire Museums Group* – Details of the Heritage Day at Avon Valley Railway on Sunday July 3rd had been circulated to members. Members were asked to contact the Clerk if they were interested in attending.
- iv) *ALCA Newsletter* – Copies had been circulated to members for information.

762. REPORTS FROM OTHER ORGANISATIONS:

- a) **Freespace** – Minutes of the meeting held on 16th May 2005 had been circulated.
- b) **Southern Brooks Community Network** – A series of dates for future Southern Brooks Area Forums were included in the newsletter. It was agreed that it would be encouraging if Filton residents and councillors were able to attend as it was Filton's turn to Chair the forum.
- c) **Safer South Gloucestershire** – The Chair drew attention to the article on Chief Superintendent Hems' farewell. He had been an excellent district commander and would be sadly missed. **Agreed:** The Clerk to write a letter of farewell to Chief Superintendent Hems and a letter of welcome to his successor on behalf of the Council.

Action: Town Clerk

- d) **Filton Fresh Food** – The Chair gave a verbal report from the meeting held on 19th May. Feedback from the last festival had been mixed. Although it had been a relatively successful event, with the bag scheme attracting a number of people, it was felt that there was not enough interest from local traders to support a regular event in Filton. The next event would still take place on 10th July as part of the Filton 2000 festival. The festival organisers would be contacting local traders. Members of the Filton Fresh Food had felt that future food festivals should be held on an annual basis every September to coincide with Harvest Festivals at local churches. It was also agreed that future events should be held in the morning.
- e) **Licensing Committee** – Cllr Pomroy gave a verbal report from the meeting held on 19th May. Members had discussed the various functions and activities which would need to be considered in order to allow the centre to be used to its full potential. The licence application was due to be submitted shortly and would be publicised widely across Filton.
- f) **Filton People** – Councillors were reminded to send back their replies if they wanted to attend the event on June 11th. Cllr Sims agreed to supply a copy of Filton People's grant application form for information.

Action: Cllr Sims

763. SOUTH GLOUCESTERSHIRE REPORTS:

- a) Cllr Pomroy reported on two events which had been hosted through the Southern Brooks area forum. These included a presentation from the South Gloucestershire Library Services and an 'Easy Breathing' presentation which had looked at promoting non-smoking areas within pubs, restaurants etc.
- b) Cllr Sims reported that he had attended a number of planning and housing meetings as well as a 'Plan for Young People' consultation meeting which had provided many interesting facts about young people in this area.
- c) Cllr R Hutchinson reported that the bus shelter opposite Filton Police Station is being replaced. The completion date for replacement is 30th June 2005.

Cllr R Hutchinson also reported that one of the capital projects listed in the local transport plan is the removal of the footbridge over the A38 near Filton College. It is suffering from 'concrete cancer' and is due for demolition during August 2005.

Cllr R Hutchinson had also attended the annual meeting of South Gloucestershire Council. Cllr R Hutchinson had been appointed Labour group leader and deputy leader of South Gloucestershire Council. Cllr Pomroy had been appointed Chair of the Licensing, Regulatory and General Purposes Committee, Cllr Sims had been appointed as Labour Spokesperson for Development Control West and Public Rights of Way. It was noted that Cllr Sims had also been nominated as the next Chair of the Southern Brooks Area Forum.

Cllr R Hutchinson had attended the launch of the Safer South Gloucestershire annual report and the strategy for Drug & Alcohol Misuse. It was suggested that Dave Warren and John Kelly be invited to attend a future meeting to give a presentation on the work being carried out there.

764. ACCOUNTS: in the sum of £89,584.05 (copy in Minute Book) were approved and signed. The Clerk agreed to investigate the reason behind the ARC Monitoring invoice for £311.38.

765. PLANNING APPLICATIONS:

PT05/0970/RM – F2163 - 20 Golf Course Lane - Agreed to reiterate the Council's previous concerns over access.

There being no further business the meeting closed at 9:20pm

Minutes of the meeting of **FILTON TOWN COUNCIL** held **Tuesday 28th June 2005** at 7.30pm in the Pavilion, Elm Park.

PRESENT: Cllrs R M Hutchinson (Chair), T W Pomroy (Vice-Chair), G A Crane, S J MacCallum, S J Sims, B A Freeguard, P Blandamour.

APOLOGIES: Cllrs D Bell, D Hutchinson, A P Monk, A Hewlett, C Hewlett, J Hutchinson.

766. EVACUATION PROCEDURE: The Chair drew attention to the emergency evacuation procedure as set out in the Agenda.

767. STANDARDS COMMITTEE PRESENTATION: John Acton of the Standards Committee gave a short presentation on the work of Committee and the Standards Board for England. The statutory duty of the Committee was to promote high standards in public life and to assist members to observe the Code of Conduct. It was made up of 3 South Gloucestershire Councillors, 3 Parish or Town Councillors and 3 independent members and met monthly. It also provided an advisory role and could hear complaints and impose sanctions if necessary. Complaints could be made by anyone to the Standards Board who would then decide if the matter could be dealt with by a local Committee. Guides on how to use the Committee were available and an Annual Report had also recently been published. Gill Sinclair was the Acting Monitoring Officer at South Gloucestershire Council and she kept all the Declarations of Interest which had been signed by the Councillors when they signed up to the Code of Conduct. Councillor R Hutchinson thanked Mr Acton for his presentation which had been very informative.

768. DECLARATIONS OF INTEREST: Cllr Sims declared a non-prejudicial interest in Filton People.

769. MINUTES: of the Annual Meeting held 24th May 2005 were approved as an accurate record.

770. MATTERS ARISING: *arising from Minute 757 (728) – Garden Party Nomination –* The Chair reported that he had received an invitation to a garden party at Buckingham Palace on 19th July.
Arising from Minute 757 (743b) – Bus Shelter – The Chair confirmed that the bus shelter outside the Fish and Chip shop in Filton Park was an Adshel shelter. An order had been sent to replace the shelter in Bude Road but this would not be carried out until September due to delays by the bus shelter company.
Arising from Minute 743d – Under Age Drinking – The Police had been trying to crack down on off licenses selling alcohol to under age drinkers.
Arising from Minute 743c) – Church View Flats – The Community Safety Group had reported that the situation in the area had improved. They were still looking at installing barriers to try to stop missiles being thrown from buildings.
Arising from 746a – Link Road Fencing – Cllr Sims reported that South Gloucestershire Council Direct Services Department were waiting for further instructions to proceed with the next stage.

Arising from Minute 758a) – Council Tax Exemptions – Cllr Sims had received documents showing the number of households in Filton which discounts on Council Tax. 59 Houses were entitled to 50% discount, 1372 were entitled to single person discount, 42 properties received a discount for being empty and unfurnished and 143 received student discounts. These figures were not up to date and he would supply more information when it became available.

Arising from Minute 758c) – Electricity Power Station – Cllr R Hutchinson reported that he had not yet been able to arrange for the area behind Park Road to be tidied up.

Action: Cllr R Hutchinson

Arising from Minute 761a) – Finance & General Purposes Committee (611 – Allotments) – Cllr Sims reported that this issue would go to the Planning Committee of South Gloucestershire Council in due course.

771. SUBMISSIONS FROM THE PUBLIC: a) Swimming Policy - A member of the public asked for a review of the Council policy regarding children in the deep end of the pool when accompanied by a parent. Council policy states that the child has to be able to swim 25 meters before being allowed to enter the deep end.

Agreed: to check the Council's policy against the ISRM policy statement to see if a change was appropriate and reply accordingly.

Action: Town Clerk/Operations Manager

b) McColls Shop – The shop provided a useful service for many people and was being targeted by older people buying alcohol for under age drinkers. The Chair replied that it was up to the Police to take action where needed.

c) Holmdale Road sign – The damaged sign had been removed but a new one had not yet been erected. The Clerk would chase the matter up.

Action: Town Clerk

d) 791 Conygre Road – A resident had heard that this property was being used to house 'half-way people' and wondered what this meant. The Chair did not know either and would try to find out.

Action: Cllr R Hutchinson

772. SUBMISSIONS FROM MEMBERS: Cllr Pomroy reported that the recently installed wooden post in Kenmore Crescent used to stop people parking on the grass had been responsible for causing a blackout due to its location very close to the electricity supply.

773. URGENT ITEMS FROM THE CHAIR: There were none.

774. REPORTS FROM COMMITTEES AND THE TOWN CLERK:

a) Finance & General Purposes Committee – Minutes of the meeting held 14th June were received.

Arising from Minute 621 (607) – Folk Centre – A new Committee had been formed and were hopeful they could make a go of things.

b) Planning committee – Minutes of the meetings held 7th & 21st June were received. *Arising from Minute 147 – Planning Applications* - It was noted that the address for application number F2174 was 38 Tenth Avenue.

c) Town Clerks Report

A. Consultation on Draft School Organisation Plan – Information on this had been circulated. It was noted that the plans affected South Gloucestershire but not Filton.

B. Further Electoral Review of South Gloucestershire –

The recently published report showed that Filton's boundaries should not change.

Agreed: to write to say that the Council agree with the findings.

Action: Town Clerk

C. Filton Park Traffic Calming – A display had been put up in the Library showing plans for the traffic calming scheme.

D. NALC – had an exhibition at the Local Government Association's Annual Conference and Exhibition in Harrogate between 5th-8th July. Cllr R Hutchinson was attending the conference as a representative of South Gloucestershire Council and he would try to attend the NALC sessions.

E. DEFRA – Clean Neighbourhoods & environment Act – Information had been circulated.

F. ALCA Newsletter – had been circulated.

- d) Licensing Committee –** Cllr Pomroy gave a verbal report about the new Act. Application documents had to be submitted by 6th August and the Act would come into force on 24th November 2005. After much discussion it had been agreed that there would be an increase in opening hours to 12pm on Thursdays and 12.30pm on Friday and Saturday when required. On Sundays the Bar would be open until 11.30pm. There would be no drinks sold on the playing field as it would be very hard to police. A temporary License would be obtained for other events. The application had been sent off and the Clerk was thanked for her hard work.

775. REPORTS FROM OTHER ORGANISATIONS:

- a) Public Transport Forum –** Notes of the forum held 13th June 2005 had been tabled.
- b) Filton Fresh Food –** Cllr R Hutchinson gave a verbal report on the meeting held 23rd June. The plans for a farmers market during the festival on Sunday 10th July were not progressing too well – there had only been a couple of stands booked. A market was being arranged for Friday 23rd September to tie in with Harvest festival. Publicity for the event would be discussed at the next meeting in July.
- c) Parish Charter Working Group –** Minutes of the meeting held 26th April had been circulated.
- d) Community Safety Group –** Minutes of the meeting held 19th April had been circulated. Cllr Sims reported that Scaffold had been awarded a grant and some of the award would be spent on projects in Filton and Patchway.
- e) Filton People –** Minutes of the meeting held 23rd May and the Workers Report had been circulated. The Chair said he was pleased that Filton People and the Town Council were working closely together at the moment.
- f) Four Towns and Vale Link Transport –** Cllr Freeguard reported that Doug Howatt had retired and a new younger manager was due to start. A new group called Severnside Transport Ltd had been set up and would cover some school contracts.

776. SOUTH GLOUCESTER COUNCILLORS REPORTS:

- a) Cllr Sims** reported on the Transport Forum, Planning Committee and Provisional and Joint Local Plan. At the Planning Committee, retrospective planning permission for 5 Mortimer Road had been refused. At the Provisional and Joint Local Plan, South Gloucestershire had agreed to keep in line with the 4 other authorities.

- b) **Cllr Pomroy** reported that at the Licensing, Regulatory and General Purposes Committee discussions had been taking place with taxi drivers about ways to improve safety in light of recent attacks on drivers. They were now considering plastic safety seat surrounds for drivers.
- c) **Cllr R Hutchinson** had attended the Cabinet where the transfer of council house stock had been discussed. South Gloucestershire were in the next batch of Councils which would be able to go to ballot. He had also attended the Local Transport Plan and reported that the Council was one of 60 which would be piloting local area agreements which would result in better services. He also reported on the Health services Plan. Southmead had been chosen to be the acute hospital and Steve Webb MP was due to present a case against this decision on 6th July.

777. ACCOUNTS: in the total sum of **£110,549.32** (copy in Minute Book) were approved and signed.

There being no further business the meeting closed at 9.50pm

PRESENT: Cllrs R M Hutchinson (Chair), T W Pomroy (Vice-Chair), G A Crane, S J Sims, J A Hutchinson, A R Hewlett, D Hutchinson, B A Freeguard, A P Monk, P Blandamour, D Bell

APOLOGIES: Cllrs C Hewlett, S J MacCallum

778. EVACUATION PROCEDURE: The Chair drew attention to the emergency evacuation procedure as set out in the Agenda.

779. SAFER SOUTH GLOUCESTERSHIRE PRESENTATION: John Kelly gave a presentation on behalf of the Safer South Gloucestershire team which works together with South Gloucestershire Council to tackle the issues of drug and alcohol abuse, domestic violence and anti-social behaviour. The team works alongside other groups including the Primary Care Trust, Police, Fire Brigade, Victim Support and Neighbourhood Watch.

Walkabouts had been particularly beneficial in highlighting areas where potentially there may be problems in the future, for example where groups of people may gather and intimidate local residents. New powers being brought in may help to combat these problems. Other ways of dealing with the problems were the introduction of CCTV cameras and improved lighting in some areas. Police Community Support Officers played a vital role in communicating with the public and the Police and two officers financed by Safer South Gloucestershire were due to take up posts in the area. Mr Kelly was pleased to report a decrease in some crimes in the area including robberies and vehicle crimes. He also said that 'Bobby Vans' are being used to visit homes that had been victims of a burglary to fit locks and bolts to doors and windows free of charge.

Cllr R Hutchinson thanked him for the very useful presentation.

780. DECLARATIONS OF INTEREST: Cllrs R, J and D Hutchinson declared a non-prejudicial interest in Filton 2000.

781. MINUTES: of the meeting held 28th June 2005 were approved as an accurate record.

782. MATTERS ARISING: *arising from Minute 770 (728) – Garden Party* – Cllr J Hutchinson reported that herself and Cllr R Hutchinson had attended a Garden Party at Buckingham Palace which was very enjoyable.

Arising from Minute 758(c) – Electricity Sub Station – Work in the area around Park Road was nearly complete.

Arising from Minute 771(a) – Swimming Policy – This had been discussed at the Finance Committee meeting and there would be no change to the Council's swimming policy. It would also be brought to the attention of Filton residents that they were able to swim at a discounted rate.

Arising from Minute 772 – Wooden Posts – Cllr Pomroy reported that the wooden posts erected in Kenmore Crescent had not been the cause of recent blackouts in the area – these had been caused by the cables moving due to weather conditions.

Arising from Minute 775(f) – Four Towns & Vale Link Transport – Cllr Freeguard reported that they had secured a Lottery grant and had purchased a new vehicle which made traveling for Old Age Pensioners safer. He offered to show the new vehicle at a future Council meeting.

783. SUBMISSIONS FROM THE PUBLIC:

- a. **Works in Filton:** A resident was concerned that two women from the Glastonbury area had received £40,000 to carry out landscaping work on the Combination Ground site.. The Chair replied that they had probably made a successful tender for the work but he would try to find out and report back to the next meeting.

Action: Cllr R Hutchinson

- b. **Anti-Social Behaviour:** A resident was concerned about problems in certain areas of Filton such as Conygre Road by the shops and also Church View flats. He thought CCTV in these areas may help. The Chair confirmed he would pass these comments on to the Community Safety Group but worried residents should contact the police if they witnessed any anti-social behaviour. In the meantime he confirmed that improved fencing was being erected at Conygre House for security purposes.

- c. **Half-Way House** – The housing office could not provide any information on the property at 791 Filton Avenue as it was privately owned. The Chair confirmed he would make some more enquiries about it.

Action: Cllr R Hutchinson

- d. **Holmdale Road Sign** - This had still not been replaced. Cllr Pomroy explained that in some cases it can take up to six months.
- e. **Hot Food Outlets** – A resident was concerned about the number of hot food outlets in some areas of Filton. The Chair and Cllr Sims explained that they do not have any influence over the type of businesses operated from each property but they ask South Gloucestershire Council to take problems such as litter into account when approving each application. An enforcement notice had been issued to a new Indian takeaway on Filton Avenue which had not applied for planning permission. Cllr Pomroy explained that if a hot food retail outlet wanted to change the hours they wished to trade by law they had to put a notice in the window of the premises in the local paper. People could then object to South Gloucestershire Council if they wished to do so.

784. SUBMISSIONS FROM MEMBERS:

- a. **St Peters Church** – Cllr Crane reported that the Vicar of St Peters Church had received £5000 from South Gloucestershire Council towards rebuilding costs.
- b. **Town Guide** – The Chair had received many favourable comments on the new Town Guide and wished to thank the Office staff, particularly Diane Sanders, for their work on it. Some problems had occurred with the delivery of the guides and the Clerk was trying to sort these out with the distribution company.
- c. **Millennium Green Working Party** – Cllr J Hutchinson invited any interested parties to the meeting due to be held on Wednesday 27th July at 7.30pm in the Pavilion.

785. URGENT ITEMS FROM THE CHAIR: There were none.

786. REPORTS FROM COMMITTEES:

a. Statement of Accounts 2004/05 – A copy of the Accounts had been received and would be discussed at the September meeting of the Finance Committee.

b. Finance & General Purposes Committee - Minutes of the meeting held 12th July were received. It was noted that the Pool report had not formed part of the Minutes and would be circulated at the next meeting.

Action: Town Clerk

c. Planning Committee - Minutes of the meeting held 5th July were received together with a schedule of Planning Applications dated 19th July 2005.

d. Filton 2000 – A report of the festival held on the 9th and 10th July had been circulated. The event had been very well attended helped partly due to excellent weather. The Farmers Market had not taken place due to poor support and although the Craft Fair had taken place Cllr D Hutchinson said it was unlikely that they would arrange another one. Cllr J Hutchinson reported that financially the event had just about broken even. New members were welcome to join the Committee and there were some photographs on the website to look at.

787. REPORTS FROM OTHER ORGANISATIONS:

a. Twinning Association - Minutes of the Management Committee meeting held 23rd June had been circulated. Cllr R Hutchinson also gave a verbal report on the Twinning meeting held on 21st July. The visit of St Vallier and Witzenhausen to Filton next year was discussed and also the possibility of the Twinning Association shutting down their web-site due to the financial cost and having a page on the Council web-site instead.

b. Filton Fresh Food – This group had been renamed ‘Filton Local Produce Group’ and the Clerk gave a verbal report on the meeting held 20th July 2005. The meeting discussed the aims and objectives for the future and explained that Jim Wilkie, the main organiser, had now stepped down and it would be down to the Council to organise future events.

c. Local Agenda 21 – A report of the meeting held 14th July by Cllr Bell had been circulated.

d. SHE 7 – Cllr Crane had attended a recent meeting which he had found enjoyable.

788. SOUTH GLOUCESTERSHIRE REPORTS:

a. Councillor Pomroy – reported on the Southern Brooks Area Forum which had been attended by himself and Cllr Sims. Cllr Sims had been elected as Chair. Several groups in Filton had been awarded grants this time and they included Filton people (£735), Filton History Project (£604), Pyramid Youth Club (1429) and Four Towns Transport (£1360). The next Area Forum was due to take place on 9th September at 7pm at Filton Hill School.

He also attended Community Care Housing & Health Select Committee.

b. Councillor Sims – had attended the Library Committee. A request had been received from Patchway Library to use the Town Council room in Filton Library for 2 extra computers whilst Patchway was being refurbished.

Agreed: To let them use the room in Filton Library during the refurbishment period for approximately 12 weeks from mid September.

He had also attended an Airport Consultation Committee which had discussed the case against building houses as the end of the runway. He also reported on the Provisional Joint Local Plan and had a copy of the document if anyone wanted to have a look at it.

- c. **Councillor R Hutchinson** – reported that the leadership of the Council had changed and that Cllr Ruth Davies had replaced Cllr Neil Halsall. At the next Cabinet members were due to discuss the transfer of the running of Leisure Centre’s from the Council to a new Leisure Trust. This would mean less input from the Council in the way things were run but would mean fewer complications in respect of VAT and other issues.

He also reported on the Regional Spatial Strategy and how many new houses South Gloucestershire would be forced to accept. A West of England Partnership meeting had been arranged for 16th August.

- 789. ACCOUNTS:** In the total sum of **£77,767.89** (copy in Minute Book) were approved for signing. Amounts of £650 for the Twinning Association and £250 for Northville Golden Age Club were also approved for payment.

790. PLANNING APPLICATIONS:

PT05/0747/F – F.2181 – Rodney works, Airbus UK, Gloucester Road North – Erection of B2 industrial building with ancillary offices, parking and construction of new access. This was a revised proposal and it was noted that exit from the site would be via the underpass under the A38 then a light or right turn where the new traffic lights had been installed.

No objections.

PT05/2025/PNI – F.2184 – Highways Land, Southmead Road, Filton – Prior notification of intention to erect 1 no. antennas and associated equipment.

No objections.

There being no further business the meeting closed at 9.45pm.

CHAIR

Minutes of a meeting of **FILTON TOWN COUNCIL** held **Tuesday 25th October 2005** in the Pavilion, Elm Park, Filton.

PRESENT: Cllrs R M Hutchinson (Chair), T W Pomroy (Vice-Chair), J A Hutchinson, B A Freeguard, D Bell, D Hutchinson, A Hewlett, S J MacCallum, A Monk.

APOLOGIES: Cllrs S J Sims, C Hewlett, P Blandamour, G A Crane.

801. EVACUATION PROCEDURE: The Chair drew attention to the emergency evacuation procedure as set out in the Agenda.

802. RECYCLING PRESENTATION: Bruce Kent, Waste Management Manager from South Gloucestershire Council gave a presentation on how the dual bin scheme was working and future plans for re-cycling in our area. He explained that the Council was now on target to reach 40% diversion but needed to look at the bigger picture because government targets were constantly changing.

A period of consultation was about to start from November 2005 to January 2006 and the following things would be considered:-

- Provision of a compost bin so food waste can be collected weekly
- Provision of a bucket for a separate food waste collection
- Kerbside recycling of plastics

Future considerations included battery recycling, providing black refuse sacks for paper products with clear guidelines as to what can go in them and the location of any future re-cycling sites in the area. Capacity of the proposed In-Vessel composting plant at Avonmouth (subject to planning permission) would have to be increased from 20,000 tonnes to 30,000 tonnes and yellow pages would also be able to be recycled once it opened.

He also explained that if there were households who did not use their bins correctly for whatever reason their details could be passed on to the Council and an Officer would go round and explain the system correctly and try to help them. Translators could also be used if there was a language barrier. Student households may also be included in this category due to the high turnover of students living in rented accommodation.

The Chair thanked him for his very useful presentation.

803. DECLARATIONS OF INTEREST: Councillors Bell and J Hutchinson declared a personal interest in Filton People as Committee members and Cllr Bell declared a personal interest in the Accreditation Panel of Local Parishes.

804. MINUTES: of the meeting held 27th September 2005 were approved as an accurate record.

805. MATTERS OF REPORT ARISING FROM THE MINUTES:

Arising from 795b) Filton Avenue Improvements – More money other than the £12,500 already allocated may be available from the Community Safety Group following a walkabout of the area and consultations with some residents.

Arising from 795d) Tarmacing – The Chair pointed out that this had been looked at as part of a walkabout that councillors did with highways engineers identifying streetcare issues in Filton. At the time it had been agreed that an inspection would be carried out

after a heavy rainfall to ascertain the extent of the problem. It had not been agreed that the section would be tarmaced, as had been reported at the September meeting of the council. *Arising from 796a) Reduced Council Tax* – The information had been noted.

806. SUBMISSIONS FROM THE PUBLIC: There were none.

807. SUBMISSIONS FROM MEMBERS:

a) **Dogs on Elm Park Playing Field** – Reports had been received about a dog which had attacked another one causing vet expenses to the owner. A request was made that a sign be erected asking owners to keep their dogs under control.

Agreed: That the Clerk should contact the dog warden at South Gloucestershire for advice on wording.

Action: Town Clerk

b) **Millennium Green** – A bulb planting session was due to be held on Saturday 29th October at 10am. Everyone was welcome to attend and helpers should bring some bulbs, a trowel and some Wellington boots.

c) **Reptile House** – This was now established where Boots the Chemist used to be on Gloucester Road North and appeared at present to be well managed. The situation would be monitored.

808. URGENT ITEMS FROM THE CHAIR: There were none.

809. REPORTS FROM COMMITTEES AND THE TOWN CLERK:

a) **i. Finance & General Purposes Committee** – Minutes of the meeting held 11th October 2005 were received. *Arising from Minute 655a) Mortimer Road Allotments Fencing* – The Chair reported that he was due to meet with Nigel Masey of the Allotments Association to discuss the fencing situation and also the possible relocation of the gate which may have key pad entry to deter commuter parking in the car park. *Arising from Minute 655b - Second Stage of the Section 106 Agreement* – It was reported that a very good ‘trim trail’ had been built in the grounds of the former Filton Park School and enquiries should be made to see if the contractor was able to be traced.

Action: Town Clerk

b) **ii. Staffing Committee** – Confidential minutes of the meeting held 3rd October and the Working Party held 18th October 2005 were received.

c) **Planning Committee** – Minutes of the Planning meetings held 4th and 18th October 2005 were received. Cllr T Pomroy declared an interest in F2225 – 12 Kenmore Crescent.

810. REPORTS FROM OTHER ORGANISATIONS:

a) **Filton Park Regeneration** – Minutes of the meeting held 6th October were received.

b) **ALCA** – The latest newsletter had been circulated.

c) **Twinning Association** – The latest Newsletter had been circulated together with a letter confirming the Association had booked the Badminton Hall for a Barn Dance to mark the visit of the French and Germans in June 2006. As agreed, an extra grant had been awarded by the Finance Committee towards the costs involved.

d) **Filton People** – Minutes and Workers Reports for August and September had been circulated.

- e) **Public Transport Forum** - A report of the Forum held 17th October had been circulated.
- f) **Community Safety Group** – Minutes of the meeting held 13th September had been circulated. The Chair reported that these minutes were due to be re-issued as there were some corrections to be made to them.
- g) **Filton Community Lunch** – An invitation had been received for Councillors to attend this if they wished. Places should be confirmed by 3rd November and the cost was £3 each.
- h) **Splatts Abbey Wood** – Cllr J Hutchinson reported on the recent meeting she had attended. Hewlett Packard were now ready to sign the agreement regarding house building on surplus land. A coppicing day was planned for 25th February 2006.

811. OTHER REPORTS:

- a) **Sevenside Community Rail Partnership** – A summary of the Summer 2005 Progress Report had been circulated. Any comments could be made to the Clerk and the report could then be made an Agenda item next month for further discussion.
Action: Town Clerk
- b) **South Gloucestershire Local Transport Plan Annual Progress Report** – This report had been circulated together with a questionnaire to be completed if any Councillor had a specific point to make.
- c) **Greater Bristol Strategic Transport Study** – This document had been circulated together with a questionnaire on the back for comments.
Agreed: That all Councillors should read the report and complete the questionnaire and bring it to the next meeting. Ways to deal with consultation documents should be discussed more fully and it was agreed that this be put on the Agenda for the November meeting.
Action: Town Clerk
- d) **Draft Guidance on the Clean Neighbourhoods and Environment Act 2005** – This document from NALC had been circulated and the contents were noted. A further guide was to be published in due course.
- e) **Sustainable Communities Bill** – A meeting had been arranged for 11th November and all Councillors were invited to attend. The Council could not support the Bill at present as it was not an Agenda item
Agreed: That this be put on the Agenda for discussion at the next meeting.
Action: Town Clerk
- f) **Supplementary Planning Document Consultation** – A letter about this from Bristol City Council had been circulated for information only.
- g) **Bristol and Cardiff Airports – Airspace Change Proposals** – Information on this had been circulated for information only as the Council had no control over airspace.
- h) **Parking for Large Vehicles** – A letter received from South Gloucestershire Council concerning the parking of large vehicles had been circulated. This was not a problem in Filton.
Agreed: To advise South Gloucestershire accordingly.
Action: Town Clerk

812. PARISH PLAN: A notice of motion was proposed by Cllr R Hutchinson that ‘this Council considers the concept of the Parish Plan’. The idea behind it was that a plan would be compiled following consultation with members of the public describing the

town and containing sections with recommendations for change that would be for negotiation with South Gloucestershire Council or other agencies in areas such as housing, highways and transport, leisure etc.. It was suggested

It was moved by Cllr R Hutchinson and seconded by Cllr Pomroy that the motion be accepted and this was agreed unanimously.

Additionally it was agreed that the council should begin the process of applying for Quality Council status.

Agreed: to convene a meeting of the Quality Council Working Party and proceed with the Parish Plan. The Working Party was made up of the Town Clerk and Councillors R and D Hutchinson and B Freeguard.

Further agreed to set the process for compiling a Town (Parish) Plan in motion.

813. SOUTH GLOUCESTERSHIRE MATTERS:

- a) **Councillor Pomroy** – Reported on the Licensing Committee and various problems which had occurred. A Solicitor had been employed to try to sort out 37 appeals cases against the increase in licensing hours. Approximately 81-82% of premises had applied and the Second stage was now going through. A series of meetings with the Police was planned before the act came into force on 24th November.

He had also attended the Planning Committee but had nothing in particular about the Filton area to report,

- b) **Councillor R Hutchinson** had attended meetings for drawing up the Local Area Agreement to be agreed with Government through the Local Strategic Partnership, of which he is a member, – there were various Steering Groups and he had attended a series of meetings on this. The process was ongoing and a shortlist was ~~now~~ almost ready to present to the Government on service improvements. He also reported on the Youth Green Paper and that he was particularly concerned that ~~but~~ there were no representatives from Filton on the ~~North Fringe~~ South Gloucestershire Youth Forum. Regarding the Housing Stock Transfer, Cllr Hutchinson reported that a decision was shortly to be made next month on how tSouth Gloucestershire Council ~~hey~~ would use the capital receipt, should the tenants vote to transfer.

814. ACCOUNTS: in the total sum of **£104,458.08** (Copy in Minute Book) were approved for payment.

There being no further business the meeting closed at 9.45pm.

PRESENT: Cllrs R M Hutchinson (Chair), T W Pomroy (Vice-Chair), G A Crane, A R Hewlett, D Bell, B A Freeguard, S J MacCallum, J A Hutchinson, A P Monk, S J Sims, D Hutchinson.

APOLOGIES: None were received.

815. EVACUATION PROCEDURE: The Chair drew attention to the emergency evacuation procedure as set out in the Agenda.

816. DECLARATIONS OF INTEREST: Councillors R and J Hutchinson declared a personal and prejudicial interest in Planning Application PT05/3124/F – 6/8 Northville Road and Councillors D Bell and T Pomroy declared an interest in Filton People. Cllr R Hutchinson also declared an interest in the Alleygator scheme at the rear of Filton Park shops/Northville Road (Community Safety). Cllrs G Crane and T Pomroy declared a personal and prejudicial interest in the Dunkeld Avenue proposals.

817. MINUTES: of the meeting held 25th October 2005 were approved as an accurate record with an amendment to Minute Number 803 – *Declarations of Interest* – Cllr Bell had declared an interest in the Accreditation Panel of Quality Councils not the Accreditation Panel of Local Parishes.

818. MATTERS OF REPORT ARISING: Arising from Minute 805 (796a) – *Reduced Council Tax* – Cllr Sims reported that all the information about this was not yet available and he would make a full report to the Council when all the information was to hand. Arising from Minute 809ai (655b) – *Second Stage of the 106 Agreement* – With regards to the ‘Trim Trail’ in the grounds of the South Gloucestershire Training Centre off Charborough Road, the Council agreed to enquire whether it could be moved to the playing fields at Elm Park.

Action: Town Clerk

819. SUBMISSIONS FROM THE PUBLIC:

- a) **Conygre House Fencing** – Local residents were pleased with the fencing that had been erected around the grounds of the house. A request was also made for a bench to be erected by Church Road shops.
- b) **Reptile Shop on Gloucester Road North** – A resident was worried about potential Health and Safety issues concerning the new reptile shop which had recently opened. Cllr Hutchinson gave his assurances that the business was properly licensed and was being run professionally. Residents could call South Gloucestershire Council if they had any concerns.
- c) **Sita Presentation at October Council meeting** – A resident asked if another presentation from South Gloucestershire Council could be arranged as no members of the public had attended. The Chair suggested that the earliest this might happen would be at the Annual Assembly in mid April and this could be publicised in the Annual Report which is delivered to every household in Filton.

- d) **Filton Park Regeneration** – A resident enquired why a bollard had been erected outside the Opticians shop in Filton Park and why there was restricted access to the Butchers shop. The Chair explained that extensive consultation had been carried out when planning the regeneration of the area and the bollard had been erected to stop cars cutting the corner by driving over the pavement into Northville Road and possibly causing an accident or injury to a pedestrian.
- e) **Tarmac** – An officer from South Gloucestershire Council was due to visit the area outside 825 Filton Avenue after a period of heavy rainfall to look at the tarmac to assess any damage to it. Money was due to be spent elsewhere in the area to try to attract new shops and make other improvements. £12,500 had already been allocated and more may become available in the future.
- f) **Northville Road Traffic** – A resident expressed concerns over the large volume of traffic using this road and wondered what could be done about it. The Chair explained that the road was a main thoroughfare and nothing could be done by Filton Town Council although liaison with Bristol City Council in the past had been helpful in connection with the Monks Park scheme.
- g) **Fly Posting** – Complaints had been made about a company called ‘Claymore’ who erected large posters advertising events and very rarely took them down again. Any complaints should be reported to South Gloucestershire Council.
- h) **Dunkeld Avenue Proposals** – A resident complained about the lack of consultation regarding the proposals to make Dunkeld Avenue one way between Clyde Grove and Charborough Road and Rannoch Road one way between Dunkeld Avenue and Southmead Road. Any comments on the proposals should be made to South Gloucestershire Council.

820. SUBMISSIONS FROM MEMBERS:

- a) **Shield Centre** – A request was made for improved lighting by the ATM by Connells Estate Agents as the only light available came from Connells itself and more lighting was needed to improve safety for customers. The Chair agreed to raise this at the next Community Safety meeting. A request was also made for a waste bin to be installed by the seat outside the Library.
Agreed: that the Clerk will write to the owners of the site to ask for their comments.

Action: Town Clerk

The meeting was adjourned at 8.20pm for 10 minutes and Councillors A Hewlett and A Monk left the meeting.

- b) **Road Safety in Braemar Avenue** – Following a number of accidents following recent snowfall the Chair agreed to raise the matter of gritting the road with South Gloucestershire Council. Gritting was also needed in Charborough Road, particularly outside the school.
Action: Cllr R Hutchinson
- c) **Patchway and the Stokes Community Group** – Cllr Sims asked the Clerk if she had received a letter from this group asking for a representative from the Council to attend the group’s meetings. Nothing had been received so Cllr Sims would chase it up.
Action: Cllr Sims

Councillor J Hutchinson arrived.

821. URGENT ITEMS FROM THE CHAIR: There were none.

822. REPORTS FROM COMMITTEES AND THE TOWN CLERK:

ai) Finance and General Purposes Committee: i. Minutes of the meeting held 8th November 2005 were received. Arising from Minute 667b) – *Capital Programme Progress Update* – Cllr Sims confirmed he was going to arrange with Cllr A Hewlett to speak to youths about what facilities they wish to see before arranging grant aid in connection with the capital project.

Action: Cllr S Sims

Arising from Minute 668b) – *New Bar Opening Hours* – Cllr Pomroy confirmed that making food available to be eaten in the bar was to be encouraged, together with tea and coffee provision. Smoking areas had yet to be discussed.

Arising from Minute 671 – *Planning Application PT05/1550/RM – Filton College* – Cllr Freeguard reported that at a previous meeting of the Planning Committee the Committee had decided that access to Cleve Road through the grounds of the College would not be acceptable although at the meeting of the Finance Committee this decision had been overturned. Cllr D Hutchinson confirmed that having looked at the new plans there was adequate room for two cars to pass on the proposed road through the College and access to Cleve Road was acceptable. She confirmed the decision that the only objection now was the lack of pedestrian access to Blenheim Drive and Filton Hill School.

aii) Budget Meeting – Minutes of the meeting held 22nd November 2005 were received

b) Planning Committee – Minutes of the meetings held 1st and 15th November 2005 were received. Arising from Minute 169 – *Avonsmere Lane* – Investigations regarding the footpath were ongoing.

823. REPORTS FROM OTHER ORGANISATIONS:

a) ALCA: A copy of the latest newsletter had been circulated.

b) Filton People – Minutes of the meeting held 17th October 2005 had been circulated together with the latest copy of the Workers Report. Cllr Sims was asked if he could ask for peoples surnames as well as Christian names to be put on the minutes and he confirmed he would mention this at the next meeting.

Action: Cllr Sims

c) Splatts Abbey Wood – Minutes of the meeting held 25th October 2005 had been circulated. Cllr J Hutchinson also confirmed that the wood was also being used by Filton College as part of an Ecology project.

d) Community Safety Group – Minutes of the meeting held 8th November 2005 had been noted. Cllr R Hutchinson also reported that a recent meeting with housing officers had taken place with a view to improving safety and aiming to reduce the amount of vandalism in the area, especially objects being thrown from the flat roof. An itinerary of work had been identified and costings were being drawn up. It was the intention of the Council to invite PC Philips to a future Council meeting to discuss this and other issues.

e) Filton Community History Group – Cllr Sims reported that there was an afternoon of Filton stories due to take place on 3rd December from 2-4.30pm at St Andrews Church Hall.

f) Filton Families – Cllr Sims reported on a recent meeting he had attended. The Library room had been offered as a place for the group to meet and it was hoped

to arrange a 'surgery' on a regular basis for advice. Schools and other groups such as Barnardos would also be involved.

824. OTHER REPORTS:

- a) **Dunkeld Avenue Proposals** – A discussion took place but no agreement was reached. The Chair confirmed that there would be an opportunity for people to object when the Traffic Regulations Order is advertised in the local press.
- b) **Bristol Allotments** – A letter had been received from Bristol City Council concerning the allotments in Station Road, Filton. The Council were no longer going to try to sell the land on the open market but were prepared to discuss offering the site to Filton Town Council on a long leasehold basis.
Agreed: To open negotiations with Bristol City Council about the costs involved.
Action: Town Clerk
- c) **Greater Bristol Strategic Transport Study** – Cllr D Hutchinson was the only Councillor who had completed the questionnaire about whether to support the strategies in the study.
Agreed: to pass these comments on as requested.
Action: Town Clerk
- d) **Sustainable Communities Bill** – Information about this was noted. It was also noted that South Gloucestershire Council had decided to support the Bill.
- e) **Parish Charter Working Group** – Minutes of the meeting held 24th October 2005 were noted. Cllr R Hutchinson reported that the Government were thinking about extending the powers of local Councils and that a review was due to take place on 8th December.

825. SOUTH GLOUCESTERSHIRE MATTERS:

- a) **Cllr Sims** – reported on a Friends of Filton House meeting he had attended. Local infrastructure, public transport, bus stops, etc was discussed. It was noted that the road layout will be improved and the building will be used for training purposes when completed. New jobs would also be created. He had also attended the Southern Brooks Area Forum and WISE open day and reported that the facilities available were exceptional.
- b) **Cllr Pomroy** – had attended more meetings in connection with the new licensing act which had recently been introduced. He was happy to answer Councillors questions about it if necessary.
- c) **Cllr R Hutchinson** – had also attended the opening of the WISE building. The building was owned by Filton College and was a collaboration between Filton High School, South Gloucestershire Council and Bristol Rovers FC. The building and grounds were the result of £17.5 million of investment and was opened by Ruth Kelly, Department of Education. He also reported that:
- A delay had occurred in the Frenchay/Southmead Hospital decision because the MP for Northavon had asked for a judicial review on the decision to make Southmead the main hospital in the area.
 - the annual budget round was just about to start – the Grant from the Government was due to be announced.
 - Decriminalised parking was about to take effect and the Police would no longer issue parking tickets – this would be taken over by South Gloucestershire Council. Initial start up costs would be high so consideration would be given to joining up with another authority to reduce running costs. Any income raised would belong to the Council.

- A new transport scheme was being introduced for elderly or disabled people to travel free in South Gloucestershire as part of a Government scheme. The future of the use of travel tokens was also due to be discussed and the current scheme was expensive and easy to abuse.

826. ACCOUNTS: In the total sum of **£87,895.22 (copy in Minute Book)** were approved and signed. Cheques in the sums of £57.28 and £99.88 payable to Clenaware Systems Ltd were queried and the Clerk agreed to check whether these sums were covered by a maintenance agreement.

Action: Town Clerk

827. PLANNING APPLICATION:

PT05/2652/F (F2209) – 65 Conygre Road, Filton – Revised plans had been received for removal of existing garage, provision of two parking spaces and construction of a bin/cycle store.

No objections.

There being no further business the meeting closed at 10pm

CHAIR

Minutes of a meeting of **FILTON TOWN COUNCIL** held **Tuesday 13th December 2005** at 7.30pm in the Pavilion, Elm Park, Filton.

PRESENT: Cllrs R M Hutchinson (Chair), T W Pomroy (Vice-Chair), G A Crane, P Blandamour, D Bell, B A Freeguard, S J MacCallum, J A Hutchinson, S J Sims, D Hutchinson.

APOLOGIES: Cllrs A R Hewlett, A P Monk, C Hewlett.

828. EVACUATION PROCEDURE: The Chair drew attention to the emergency evacuation procedure as set out in the Agenda.

829. DECLARATIONS OF INTEREST: There were none.

830. MINUTES: of the meeting held 29th November 2005 were approved as an accurate record with the following corrections:-

- i) Councillor P Blandamour had sent his apologies for the meeting.
- ii) Minute 820c) the Patchway and the Stokes Community Group had been renamed Patchway and Bradley Stoke Community Development Project.
- iii) Minute 825a) South Gloucestershire Council Matters – Cllr Sims had actually reported at the last Town Council meeting that at the meeting of the Friends of Filton House he had declared a non-pecuniary interest in the Planning Application and had removed himself from the meeting.

831. MATTERS OF REPORT ARISING: *Arising from Minute 818i) Reduced Council Tax* – Cllr Sims had asked for a full report on these figures from South Gloucestershire but they were not yet available. *Arising from Minute 818ii) Trim Trail* – It was reported that the Training Centre in Charborough Road did not wish to pass on the trim trail to the Council as it was not for sale. Cllr Freeguard agreed to try to locate the original contractor to see if something similar could be erected for the Council. *Arising from Minute 819b) Reptile House* – The owner of the reptile house had offered to make a presentation to the Council as some residents were worried about safety aspects. However, the Council did not feel this was necessary at the moment. *Arising from Minute 819d) Filton Park Regeneration* – It was reported that many favourable comments had been received concerning the festive lights which had been put up in the area.

Arising from Minute 820c) Patchway and Bradley Stoke Community Development Project – They had written to the Town Council asking for a representative from the Council to attend their meetings but it had not yet been received. A copy of the letter had been requested by the Clerk.

Arising from Minute 824b) Station Road Allotments – The Clerk reported that no progress had been made yet.

832. SUBMISSIONS FROM THE PUBLIC: There were none.

833. SUBMISSIONS FROM MEMBERS: a) **Smoking Ban** - the following motion was proposed by Councillor R Hutchinson and seconded by Cllr D Hutchinson:
” that this Council recognises that both smoking and secondary smoking are proven to

be a serious danger to the health of people who either smoke or inhale the smoke of others. The Council also notes that legislation is being put before Parliament to ban smoking in public places, which in the current wording of the bill, would include the Ratepayers Arms as it is a bar that serves food and that its' progress to the statute book is inevitable.

The Council is also conscious that not only do we have a duty to our customers but we also have an important duty to our staff and we should ensure that they work in safe conditions.

This Council therefore resolves to institute a smoking ban throughout the whole of the Sports and Leisure Centre buildings, commencing on the 31st March 2006.”

The following amendment was moved by Cllr MacCallum and seconded by Cllr Crane that

”a segregated area be provided in the bar for smoking and to delay the introduction of a total ban on smoking until the new anti-smoking laws were introduced by the Government and the Council had no choice but to enforce it. . After a brief discussion the amendment was put to the vote and lost by 8 votes for and 2 against.

The substantive motion was then put to the vote and carried by 7 votes in favour and 3 against.

The Council needed to consider whether it should provide ash trays and shelters to keep smokers dry and the situation would be monitored.

Agreed: that the Clerk would write to everyone who had a function booked after 31st March 2006 to explain the situation and to arrange for posters to be erected in the Leisure Centre to publicise the smoking ban.

Action: Town Clerk

b) Dog Fouling Act – The Clerk was asked whether any progress had been made concerning the signs to be erected asking owners to keep dogs under control plus signs in the car park asking customers to leave quietly. The Clerk replied that she had attended a recent conference where the dog-fouling laws had been raised and she was waiting for more information on it so the correct wording could be used on the signs. She confirmed that some signs asking customers to leave the premises quietly had already been erected inside the building but she would arrange for some to be erected in the car park as well.

Action: Town Clerk

834. URGENT ITEMS FROM THE CHAIR: There were none.

835. REPORTS FROM COMMITTEES AND THE TOWN CLERK:

a) Planning Committee – Minutes of the meeting held 6th December 2005 were received. It was also reported that concerns were raised over signs that had been erected on Southmead Road for new homes by Redrow. The Council had not received any plans for this and Cllr R Hutchinson would investigate further. It was also reported that the Planning Application for 54 Northville Road had been refused.

836. REPORTS FROM OTHER ORGANISATIONS:

a) Filton Male Voice Choir – A letter from the Choir had been circulated stating that the Choir had changed their name to Bristol Male Voice Choir as many of their members no longer lived in the Filton area. The Council expressed its disappointment with this decision and agreed to write a letter to them expressing its regret at the severance of its links with Filton. It agreed that consideration would be given to providing financial support to any members that wished to continue as a Filton based Choir.

Action: Town Clerk

- b) **ALCA** – A copy of the latest newsletter had been circulated.
- c) **Filton Airfield Consultative Committee** - It was reported that the museum costs had escalated and a new team of consultants had been employed. The same number of complaints had been received this year as last year and most concerned the noise from small aircraft. It was also reported that the Airfield Family Day would be held on 10th June 2006.

837. OTHER REPORTS:

- a) **Local Transport Capital Programme** – It was agreed to recommend to the **Executive Councillor for Planning, Transport and Strategic Environment at South Gloucestershire Council that the following items be included as a priority for implementation in next years capital programme:**
 - Safer routes to school for Filton Hill School
 - A traffic island on the A38 at the entrance to the Airbus car park, Southmead Road
 - A box junction by the King George V pub
 - A box junction by Lower House Crescent/Filton Hill School
 - Box junctions on Filton roundabout

838. SOUTH GLOUCESTERSHIRE MATTERS:

- a) **Cllr Sims** – reported that he had attended meetings on the Code of Conduct, Planning and Transport, Kirklees Metropolitan Council and the Concorde Museum. At the Museum meeting it was reported that they were still trying to find a home under cover for Concorde.
- b) **Cllr Pomroy** – had attended a meeting on the Licensing Act. The situation was being monitored following the introduction of the new Act but so far there was no reported increase in violence. He had also attended a meeting of the Respect campaign with John Kelly of the Safer South Gloucestershire Group and First Bus. Posters were due to be erected about this shortly.
- c) **Cllr R Hutchinson** – reported that he had attended the Budget meeting and the Council had received a good grant settlement of an extra £9 million than they received the previous year. However careful budgeting needed to be done as this would cover just the basic expenditure but no growth items when other things such as salary increases were taken into account. It was also reported that South Gloucestershire Council had decided not to support a judicial review concerning the decision to downgrade Frenchay Hospital as it would cost time and money and the decision could not be overturned. However, despite this, the Liberal Democrats and the Conservatives had asked the Secretary of State to go to an independent panel even though the decision could not be overturned.
He also reported that the Principal of Filton College had offered to give interested Councillors a tour of the new facilities at the WISE building. He also invited all Councillors to attend the Southern Brooks Area Forum on 17th January 2006.

- 839. ACCOUNTS:** In the total sum of **£72,294.25 (Copy in Minute Book)** were approved and signed. The Clerk reported that the cheques in the sums of £57.28 and £99.88 payable to Clenaware Systems Ltd presented for signing at last months meeting were due to be paid as there was no current maintenance agreement in force.

There being no further business the meeting closed at 9.10pm

CHAIR