



FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS

Town Clerk : Lesley Reuben

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20th November 2008

Dear Member

You are hereby summoned to a meeting of **FILTON TOWN COUNCIL** to be held on **TUESDAY 25th November 2008 at 7.30pm** in the **Pavilion, Elm Park, Filton** when and where it is proposed to transact the undermentioned business.

Yours sincerely

L.A.Reuben
Town Clerk.

A G E N D A

1. Apologies for Absence
2. Evacuation procedure
3. Declarations of Interest
4. To approve the minutes of the meetings held 28th October 2008 & 4th November 2008
(pages 1 – 4)
5. Matters of report arising from those minutes that do not appear on the Agenda
6. South Gloucestershire Matters including surgery dates (page 5)
 - i) Cllr Brian Freeguard
 - ii) Cllr Roger Hutchinson
 - iii) Cllr David Bell
7. Submissions from the public
8. Submissions from members
9. Any other items the Chair decides are urgent
10. Reports from Committees, Working Groups and the Town Clerk
 - a) Finance & General Purposes Committee – Minutes of a meeting held 11th November 2008
(pages 6 – 8)
 - i) To approve the 2009/10 Budget Summary - enclosed
 - b) Planning Committee – Minutes of meetings held 4th & 18th November 2008 (pages 9 – 12)
 - c) Staffing Committee – Minutes of meeting held 18th November 2008 (pages 13 – 14)
 - d) Bar Working Party – notes of meetings held 14th & 21st November 2008 – *to be tabled*
11. Reports from other Organisations
 - a) ALCA Newsletter – enclosed
 - b) Local Council Review - enclosed
12. Other Reports/Consultations
 - a) Gypsy and Traveller Sites towards Preferred Options Document – (pages 15 – 16)
 - b) Estimate of Rough Sleepers in South Gloucestershire – (pages 17 – 19)
 - c) Consultation on School Term and Holiday Dates for the School Year 2010/11 –
(pages 20 – 22)
13. To authorise the payment of Accounts